

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY
12th MARCH 2024 at THE CADE at 7.00pm**

The meeting will be open to the public unless the Council otherwise directed.

PRESENT:

Cllr D Stevenson (Chairman)
Cllr B Bidgood
Cllr S Ellis
Cllr M Lines
Cllr R Pinner
Cllr A Weldon
Mrs A Jackson (Parish Clerk)

IN ATTENDANCE:

No members of public
SCDC Cllr P Sandford

63. Apologies.

To receive and accept Apologies for Absence.

Cllr J Francis – personal
County Councillor M Smith

64. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

None

65. Minutes.

To confirm the Minutes of the Meeting held on 9th January 2024 including the confidential minutes.

Resolved: That the minutes of the Meeting held on 9th January 2024 including the confidential minutes be signed as a true and correct record (Prop Cllr A Weldon, 2nd Cllr M Lines) All in favour

66. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

None

67. District and County Councillor Reports

To receive verbal reports from district and county councillor.

District Councillor P Sandford reported:

- District Council tax will be rising by £5/ year. With the extra funds the District Council are employing two new environment health operators and purchasing a new vehicle to tackle fly tipping. Also putting funds towards the zero carbon effort and IT improvements.
- Good Friday bin collection will be collected on Monday 25th March (bringing forward 4 days).
- The Street Care department is currently short staffed so if the dog bins are not emptied report to streets@scambs.gov.uk

Cllr R Pinner queried whether any effort will be made to identify offenders who fly tip. District Councillor P Sandford confirmed that that is part of the responsibility for the two new environment health operators.

68. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 14th May 2024

Items to report.

- Update - Section 137 limit 2024/2025.
The Department for Levelling Up, Housing and Communities has notified the National Association of Local Councils (NALC) that the appropriate sum for section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2024/25 is £10.81.
- Have been advised a donation from the proceeds of the Jubilee Bingo will be paid into the current account shortly. Request that it is ring fenced for a community project.

Cllr R Pinner asked for a report on ring fenced funds.

69. Members reports

- (i) Parish Forum
Nothing to report
- (ii) Village working party.
Meeting Saturday 23rd March, 10am to remove the overgrown ivy on the Lych gate and report back to Council on the condition of the Lych gate.
Monday 18th March, 4pm meeting to plant the trees.
Work still to do on the bridge in pocket park and the play equipment.
Cllr R Pinner will spray the wildflower bed prior to rotavating the area.
Cllr R Pinner advised members that it has become more difficult getting wood chips to dress the paths in pocket park since Mr Linger had retired. Suggested to grass seed them and mow. Will try a stretch this spring.
- (iii) Parish plan survey
At the A428 meeting members were advised that it is good to have a Parish Plan. Members asked the Clerk to circulate the existing Parish Plan to all Councillors.
- (iv) Speedwatch
Still need more members and currently have not had any volunteers to take over from Mr & Mrs Pinner.
Started again on Monday – 14 offenders out of cars with some travelling at very high speeds.
- (v) Play area/RoSPA report
Some work to do when weather improves.
One piece of the sports equipment has been hit and is loose. Cllr D Stevenson will tighten the equipment and assess whether a new part is needed.
- (vi) A428
A428 meeting was held and list of traffic calming ideas was circulated.
Members suggested investigating further the following ideas:
 - Item 11 HGV prohibition through village (except for access) – have an active speed watch organisation that could enforce.
 - Item 12 Make Cambridge Road North an exit only.
 - Item 13 Block one spur of the junction.
 Cllr D Stevenson will email CCC and request a further meeting with CCC/ A428 representatives and the MP to further discuss the traffic calming ideas.
20mph funding 2024/25 closes 15th March 2024. Members requested this to be added to a future agenda to be able to consult with the community in time for the next round of funding.
Cllr R Pinner advised members that there are still some 30mph wheelie bin stickers available and to make residents aware.
- (vii) County broadband
No news regarding connection date.
New sub station installed at Potton End.
- (viii) Cross Path
Muddy and has a pot hole outside the Methodist Church. Cllr D Stevenson has reported it to CCC. Members asked the Clerk to report it to CCC.

(ix) Drainage

Cllr S Ellis advised that the Drainage Officer has visited Eltisley and will write to the affected residents outlining their responsibilities as riparian owners.

70. Finance and Risk

70.1 To approve the accounts for payment for period from 10th January 2024 – 12th March 2024

Resolved: That payments totalling £3065.95 be approved (Prop Cllr R Pinner, 2nd Cllr A Weldon) All in favour.

70.2 To note the bank reconciliation as at 5th March 2024

Noted

70.3 To note the budget report dated 5th March 2024

Noted

70.4 To approve contribution to Scribe annual subscription.

Resolved: That the contribution to Scribe annual subscription be approved. (Prop Cllr M Lines, 2nd Cllr B Bidgood) All in favour.

70.5 To approve Clerks membership of £154 to SLCC.

Resolved: That the Clerk's membership of £154 to SLCC be approved (Prop Cllr S Ellis, 2nd Cllr D Stevenson) All in favour.

70.6 To consider the purchase of D Day 80 Flag of Peace

Resolved: That the purchase of D-Day 80 Flag of Peace at a cost of £9.95 from Amazon by Cllr S Ellis be approved (Prop Cllr A Weldon, 2nd Cllr B Bidgood) All in favour.

70.7 To consider quotes for tree survey

Resolved: That the quote from Charlie Vince for £570 + VAT be accepted (Prop Cllr M Lines, 2nd Cllr A Weldon) All in favour.

70.8 To review the Risk Assessment

Members reviewed the Risk Assessment and the Asset Register.

Members queried whether the insurance would be cheaper if the smaller items on the Asset Register were not included. They further queried whether the bus shelter should be revalued.

Resolved: That with the following amendments:

- add the Defibrillator
 - remove the Mount field rotary mower (disposed of) to the Asset Register
- the Risk Assessment and the Asset Register be approved. (Prop Cllr R Pinner, 2nd Cllr A Weldon).

71. Planning

71.1 To note the following application that has been approved:

(i) Application ref: Reference: 22/00253/FUL

Proposal: Construction of a New eco home and garage together with landscaping.

Site address: Land At Manor Farm Caxton End Eltisley St Neots

Manor Farm owners are aware that the Parish Council are still waiting for a valuer to assess the value for the wider drive and right of access over the Green.

Noted

72. Community Engagement

72.1. To consider s106 suggestion for teens/ younger adults

Resolved: That there is no land suitable for the suggestions received and therefore will not progress this. (Prop Cllr A Weldon, 2nd Cllr S Ellis) All in favour

72.2 To consider request to apply for Legacy Funding to maintain the Lych Gate

A working party will be removing the ivy and will report back to Council with the condition of the Lych gate.

72.3 To consider request to apply for Legacy Funding for Duck house and platform

Resolved: That an application for Legacy Funding for a Duck house and platform be approved. (Prop Cllr A Weldon, 2nd Cllr M Lines) All in favour.

73. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note letter of thanks from CHWEC

Noted

- (ii) To consider CCC Highways proposed change to the Highways Operational Standards relating to weed control.

Resolved: That the subject to any liability laying with CCC the proposed reinstatement of the cyclical chemical weed treatment program be approved. (Prop

- (iii) To consider ordering free portrait of His Majesty the King for Town, Parish and Community Councils

Resolved: That a free portrait of His Majesty the King be ordered. (Prop Cllr R Pinner, 2nd Cllr A Weldon) All in favour

- (iv) To note correspondence regarding responsibilities of riparian owners and agree any actions

Council are in discussion with the Drainage Officer regarding the responsibilities of riparian owners.

Noted

74. Items to report.

- Cllr R Pinner commented that parents have started parking outside the school. CCC have enforcement officers and suggested that they are requested to attend at school pick up and drop off times. Cllr D Stevenson advised that he has reported this to CCC.
- Cllr R Pinner commented that he was keen that the new affordable homes in the village go to villagers prior to being opened up to the Council list and suggested that the information regarding the affordable homes be sent out with the 6 Villagers Newsletter.
- The Clerk reported:
 - That she had been advised an advert has been included in the 6 Villages Newsletter for a vacancy on the Parish Council and advised members that this is a breach of the process. Once the resignation is reported to Council, SCDC are informed and a period of election is notified by SCDC, if no election is called then Council can advertise for Co-option.
 - Refund of admin fee, £50 from Gallaghers Insurance paid into current account in error and requested a transfer of the £50 to EVGT account.
 - East West Rail are contacting land Owners and issuing Land Interest Questionnaires to those that may be affected.
 - District Councillor Mark Howell is taking a leave of absence from all Council work for 3 months due to personal reasons.
 - "Unlocking the Potential of Your Parish" Event – no interest shown.

75. To receive an update on Manor Farm access and agree any actions

Cllr M Lines commented that the same guidance for driveways are given to everyone and therefore he could not support the request for the widening of the driveway for Manor Farm.

Being no further business, the meeting closed at 8.50pm

Chairman

Date

Eltisley Parish Council

12 March 2024 (2023-2024)

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
81 Salaries	16/01/2024		Nat West current acc	1976 1977	salary	Staff	Z	857.88		857.88
82 Salaries	16/01/2024		Nat West current acc	1978	paye	HMRC	Z	189.40		857.88 189.40
83 Peace tree lights	17/01/2024		Nat West current acc	1979	Transformer for Peace Tree Lig	Darren Stevenson	Z	25.07		189.40 25.07
84 Peace tree lights	22/01/2024		Nat West current acc	1981	peace tree lights	Darren Stevenson	Z	140.40		25.07 140.40
85 Room Hire	13/02/2024		Nat West current acc	1982	room hire	The cade	Z	15.00		140.40 15.00
86 Salaries	13/02/2024		Nat West current acc	1983	salary	Staff	Z	495.05		15.00 495.05
88 Office rent	13/02/2024		Nat West current acc	1985	Contribution to Scribe package	Holywell cum Needingwort	Z	101.27		495.05 101.27
87 HMRC	13/02/2024		Nat West current acc	1984	paye	HMRC	Z	98.80		101.27 98.80
91 Contingency	04/03/2024	9/1/24 Item 61	Nat West current acc	1988	Replacement trees	PT Pinner & Son	S	49.92	6.58	98.80 56.50
89 Office rent	04/03/2024		Nat West current acc	1986	office rent	Holywell cum Needingwort	Z	216.25		56.50 216.25
90 lap top	04/03/2024		Nat West current acc	1987	Laptop - upgrade	KTS Computers Limited	S	230.40	46.08	216.25 276.48
92 HMRC	12/03/2024		Nat West current acc	1989	paye	HMRC	Z	98.80		276.48 98.80
93 Salaries	12/03/2024		Nat West current acc	1990	salary	Staff	Z	495.05		98.80 495.05
Total							3,013.29	52.66		3,065.95