

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY 8<sup>th</sup> NOVEMBER 2022 at THE CADE at 7.00pm**

The meeting will be open to the public unless the Council otherwise directed.

**PRESENT:**

Cllr R Pinner (Chairman)  
Cllr A Weldon  
Cllr M Lines  
Cllr S Ellis  
Cllr D Stevenson  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

1 member of public  
Mr M Porter DCH Construction  
SCDC Cllr Sandford

**47. Apologies.**

To receive and accept Apologies for Absence.

Cllr E Painter – personal  
Cllr M Cropley-personal  
CCC Cllr M Smith

**48. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllr D Stevenson item 52(iv) pecuniary

**49. Minutes.**

To confirm the Minutes of the Meeting held on 27<sup>th</sup> September 2022.

Cllr Weldon asked that item 39 be amended to read that the bus stop had been replaced not repaired. Clerk to report issue with sign opposite the Church outside of number 18 St Neots Rd.

**Resolved:** That with the above amendment the minutes of 27<sup>th</sup> September 2022 be signed as a true and correct record. (Prop Cllr Weldon 2<sup>nd</sup> Cllr Ellis) All in favour.

**50. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes.

Mr M Porter DCH Construction spoke to introduce himself as the contracts manager who will be working with Hastoe Housing on the delivery of the rural exemption site.

A second archaeology dig will take place at the end of the month then build will start taking 12-18 months. Planned completion March 2024.

Road traffic plan handed to Clerk showing all site traffic will access the site via B1040 and not through the village.

A resident spoke on 2 matters.

- a) Can Council post agendas and minutes on Facebook
- b) Resident asked that Council make representation to Whippet coaches over the new service provided.  
Buses are unreliable.  
Morning bus picks up at 6.45am and is in Cambridge 7.30am which is too early for most students and workers. Return journey are not compatible with school times either.  
If service is not used it will be withdrawn but, in her opinion, it will not be used due to the aforementioned issues.  
Cllr Sandford asked that the resident write to the combined authority.  
Resident was also asked to email the Clerk with preferred options and a letter will be sent from the Council.

**51. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

SCDC Cllr Sandford had provided a written report. He highlighted the 2 new categories of funding for the Community Chest grants. i.e., Electric charging points and cost of living grant.

The rest of the items on his report are covered in the rest of the meeting.  
There were no questions.

## 52. Matters arising from previous meeting.

### (i) A428 including Milestone.

Cllr Pinner reported on the meeting held on 7<sup>th</sup> November 2022 with CCC Highways and Highways England. It appears that the Council's concerns have been taken on board and they are sympathetic to keeping traffic out of the village and to improve the signage.

They are also looking at weight limit restrictions for lorries.

Cllr Ellis advised that the project had been challenged and that an appeal has been lodged which could delay the works.

Cllrs Pinner and Sandford considered that the challenge was unrealistic and would probably make little difference.

First sod earmarked to be lifted 19<sup>th</sup> December 2022.

Relocation the milestone was not mentioned.

### (ii) Parish Plan survey.

Steering group have previously provided Council with a precis of the survey findings. If there are no amendments this will now be issued to residents with notification of the groups successes since it was set up in 2007.

Members were asked to comment on the draft documents.

Council staff to look at drawing up a poster of achievements for printing.

Information sheet to be updated.

Cllr Weldon asked if HACTS telephone number could be included along with those of the school and TING bus services.

### (iii) Cross path.

Cllr Pinner reported a useful meeting with S Carroll from highways. It was agreed that CCC will fill potholes, but definitions of potholes appear to differ.

There is no budget to resurface.

A water grip has been dug and a pipe and gravel laid to help drainage.

Cllr Ellis stated that the parking issue needs to be sorted. It was agreed that any solution will come at a high financial cost.

Clerk to look at LHI BID for kerbing along the Green to prevent erosion and assist in road safety.

It was also agreed to look at LHI self-funded scheme for grasscrete passing bays.

Clerk to check that funds from SCDC for verge cutting has been received.

### (iv) Parish Forum.

Cllr Pinner reported that he had joined a zoom meeting but exited early. Nothing to report.

### (v) Luton Airport

Cllr Pinner reported that the flight paths are being looked at in the new Year.

He encouraged residents to keep a record of offending flights.

Cllr Ellis queried the definition of offending aircraft as it was unclear.

It was agreed that a group approach with neighbouring Parishes may be more successful. Cllr Ellis agreed to research this approach.

### (vi) Bus shelter

Cllr Pinner reported that the litter bin has finally been replaced.

SCDC have also replaced the dog poo bin in St Neots Road.

A quote for renovation of the bus shelter from FX Glazing of £5605.04 including VAT was considered.

Cllr Lines asked where the funds for the project were to come from.

Cllr Pinner advised that grant funding source had not been found and that as this project was now urgent the Council would need to fund.

Resolved: That the quote from FX Glazing be accepted with funds to come from the village institute account (Prop Cllr Lines 2<sup>nd</sup> Cllr Weldon) 4 in favour 1 abstention.

### (vii) Play area & lighting.

Cllr Pinner reported that the new picnic bench has been installed with much praise from the community.

The plaque from SCDC needs attaching. Cllr Pinner also stated that he would like to place a plaque on the bench noting the Jubilee and the Parish Council involvement. This was agreed.

The Council considered quotes provided for solar lighting of the play area which ranged from £14500 to £1289.51 plus installation.

Cllr Stevenson suggested a solar yard light on a post as a cheaper alternative.

Further investigation to be undertaken.

(viii) Cost of living crisis

Cllr Pinner suggested that Council look at a similar offering for financial help to that being offered by Cambourne.

It was suggested that the Clerk consider all applications on a case-by-case basis with funds coming from EVGT.

NHW are also looking to help residents and it was agreed that the notification of the finance scheme should also include useful numbers such as CCC, SCDC etc.

It was agreed that this scheme should go ahead.

Cllr Pinner also reported that ditches in Caxton End have been cleared.

A resident has reported that the contractor had damaged a culvert pipe. This will be mentioned to the contractor.

### 53. Clerks Report

To receive written report.

8<sup>th</sup> November 2022 Clerks report

Meeting Dates: –

Full Council – Tuesday 10<sup>th</sup> January 2023

Items to report

- Re declaration of compliance for the pension regulator completed 21<sup>st</sup> September 2022.
- Signed copy of watercourse grant agreement received via email 13/10/22

### 54. Finance and Risk.

54.1 To approve the following accounts for payment:

Salaries September £402.46

HMRC September £78.80

Drax - Streetlights £1.30, £4.64,

Bradgate £432.00

Insurance £1351.93

Cade- Insurance £1434.84

Jubilee coins – reimbursement J Bowd £28.80

Wreath- reimbursement R Pinner £69.75

Source for Business £42.08

Clerk asked members to consider additional payments: -

Community Heartbeat £115.20

NGF Play £132.80

The Cade £52.50, £11.25 £16.88

**Resolved;** That the accounts for payment totalling £4175.23 be approved (Prop Cllr Weldon 2<sup>nd</sup> Cllr Lines) All in favour.

Clerk was asked to write to The Cade seeking reduced fees for Parish Council meetings.

54.2 To note the bank reconciliation as 11<sup>th</sup> October 2022

**Noted**

54.3 To note the budget report dated 2<sup>nd</sup> November 2022

**Noted**

54.4 To consider using Nat West online banking services.

Clerk explained that the local branch in St Neots is scheduled for closing. An application was made for online banking during lockdown which was declined but now would be a good time to re investigate as access to the balances etc would be useful. Payments can still be made by cheques unless Council wishes to consider using this facility as well in which case financial regulations will need to be reviewed.

Clerk was asked to look into this matter further.

54.5 To note Parish Council meeting dates for 2023/24

**Noted**

## 55.Planning

(i) To receive an update on planning matters – Manor Farm.

Cllr Pinner advised that Council had been working with the solicitor but as yet no recommendations have been received.

If the response should be forthcoming in the near future Chairman has stated that an additional meeting will be called.

### (ii) To note the non material planning amendment application ref: Notification for S/3182/19/NMA1

Proposal: Non material amendment on application S/3182/19/FL for Plot 1, Kitchen window amended from 1200mm to 1050mm height. Plots 3/4/6/7/8/9, GF side window to sitting room to be increased by 225mm to make window 1425mm rather than 1200mm. Bedroom 1 window amended from 1500mm to 1350mm. Plot 5, Sitting Room window has been increased by 225mm to be 1425mm.

Site address: Site Adjacent Pond At Potton End St Neots Eltisley PE19 6TH

**Noted.**

## 56. Christmas 2022.

(i) To agree arrangements for 2022 Christmas party.

Cade booked.3<sup>rd</sup> December 2022. Invitations going out with newsletter.

Cllr to be on site 1pm to set up.

All Cllrs to bring a raffle prize.

WI unable to help with mince pies therefore these will be purchased by Cllr Pinner along with sausage rolls, crisps and nuts.

Drink will be purchased from The Cade.

Cllr Cropley – Quiz

Mulled Wine – Cllr Ellis

Music – Cllr Ellis

Table decorations – Cllr Pinner

Tea/Coffee- Cllr Weldon

Table Clothes – Cllr Cropley

(ii) To approve hire of equipment for peace tree lights.

A lengthy discussion took place seeking a solution to the problem of the lights being attacked by squirrels.

Options of rope lights at a cost of £1200 for 200m, LED lights in 30m runs at a cost of £1000 (both options would require hire of cherry picker)

Uplighters 3x£144 seems to be the best solution both cost wise and minimal work. This could be tried for this year and next year work at a solution based on resident feedback.

**Resolved:** That Cllr Pinner contact the company to arrange purchase of uplighters. (Prop Cllr Stevenson 2<sup>nd</sup> Cllr Weldon) 4 in favour 1 abstention.

## 57.Correspondence.

To receive correspondence and agree any actions: -

(i) To consider the request for Boxing Day hunt meet.

**Resolved:** That permission be granted subject to insurance cover being provided and agreement not to park on The Green. All damage to be repaired by the hunt. (Prop Cllr Weldon 2<sup>nd</sup> Lines) All in favour.

(ii) To note correspondence from developer Rural Exemption site Potton End

**Noted**

(iii) To note letter from resident regarding re-wilding of verges

**Noted**

(iv) To approve revised village information sheet

(v) See item52 (ii)

(vi) To consider letter from Six Village newsletter requesting a donation.

Cllr Weldon spoke to say that any donation would be appreciated but the group would be satisfied with a sum lower than last time.

**Resolved:** That the sum of £100 be approved with payment to be made from EVGT if approved at the next meeting. (Prop Cllr Lines 2<sup>nd</sup> Cllr Stevenson) 4 in favour 1 abstention.

### **58. items to report**

- Cllr Pinner reported that following a resident complaint the working party had cut back the trees around the streetlight in Caxton End
- Cllr Pinner also reported a letter from the police advising of Webchats and online reporting
- Cllr Ellis reminded members of the defibrillator training session arranged for 22<sup>nd</sup> November 2022 in The Cade

Being no further business, the meeting closed at 9.05 pm

Chairman

Date:

DRAFT