

MINUTES OF AN EX-ORDINARY MEETING OF ELTISLEY PARISH COUNCIL HELD ON MONDAY 13th JULY 2021 at THE CADE at 7.00pm

The meeting will be open to the public unless the Council otherwise directed.

For the health, safety and well-being of our community Covid-19 guidelines will be followed and social distancing, wearing of face masks and hand sanitising will be observed.

The maximum number of members of public that can be accommodated is 8.

PRESENT:

Cllr R Pinner (Chairman)
Cllr A Weldon
Cllr S Ellis
Cllr M Lines
Cllr E Painter
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

CCC Cllr M Smith
No members of public.

26. Apologies.

To receive and accept Apologies for Absence.

Cllr J Pettifor -Personal

27. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllr Painter item 38(iii) – non-pecuniary - applicant

28. Minutes.

To confirm the Minutes of the Meeting held on 5th May 2021 & 14th June 2021.

Resolved: That the minutes of 5th May 2021 and 14th June 2021 be signed as a true and correct record. (Prop Cllr Lines 2nd Cllr Ellis) All in favour.

29. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes.

None present

30. District and County Councillor Reports

To receive verbal reports from district and county councillor.

Cllr Smith spoke about sending through copies of the maps for grass cutting areas. 2 cuts have been done this year and 1 more to be carried out. Council can contact Nicola Burden if they wish any areas to be left for wilding this year.

If Parish Council wish to take over cutting of the verges, then they will be reimbursed to sum of £1906 for 2022/23.

Cllr Pinner commented that most residents cut their own section of the verge, so the contractor has little to do. Cllr Pinner advised that he had contacted Bradgate who have quoted £165/cut so the Parish would be able to manage the cutting more frequently if required.

Cllr Smith confirmed that the Parish Council can hand back the contract to CCC if it does not work out.

Members agreed that:

- CCC will do last cut this year.
- Cllr Pinner will meet with Nicola Burden from CCC to discuss “wilding” for 2022/23
- Parish Council will take over the works for 2022/23

Cllr Smith confirmed that B Heffernan will be writing to residents who have not met riparian rights. Cllr Weldon asked that bridlepaths 1&2 be cleared as the trees are now meeting forming a tunnel making access exceedingly difficult.

Cllr Pinner spoke regarding the unsuccessful LHI BID Cllr Smith said it was likely to be covered by the forthcoming works to upgrade A428.

Cllr Ellis expressed concerns over the verges at the junction with A428 the grass being so high that visibility is impaired. Cllr Smith stated this was highways England responsibility.
Both Cllr Smith & Cllr Pinner agreed to write to Hazel Gardiner at Highways England to request more frequent cutting of the areas in the interest of road safety.
Cllr Smith will forward an email regarding school buses to the Clerk

No representative of SCDC was present.

31. Matters arising from previous meeting

(i) A428

See item 30.

Also, Clerk tabled the notice of planning application for works to upgrade the A428

(ii) Village Drainage

See item 30

(iii) Zero Carbon Communities Grant Scheme.

Cllr Ellis stated that the group were not able to apply for funding next year and it may be necessary to give back some of this year's grant as the land cannot be secured for more tree planting. Cllr Pinner suggested offering a fruit tree to residents for planting in their gardens. And also, the purchase of wildflower seeds if the "wilding" scheme got off the ground for 2022/23.

Cllr Ellis will look into these ideas.

(iv) Parking and breach of bylaws: The Green

Cllr Cropley noted some issues with residents parking on their driveways which is part of The Green. Cllr Pinner to remind residents of access not ownership of drives and of the Parish bylaws in his next ramblings.

(v) Pond Caxton End

No contact from solicitors regarding dispute.

Cllr Pinner spoke about the request from the nursery school to repair the damage on their boundary. The headteacher has agreed access to the site from the school but other contractors will be on site for 5 weeks of the school holiday leaving a 1-week window for the pond works. It is hoped that the contractor can work to these time scales.

Cllr Lines suggested that the works are mentioned in the Chairman's ramblings to advise residents.

(vi) Play Equipment

Work on installation of the new equipment due to start on 19th July and last 4-5 days.

Cllr Pinner asked that Cllrs meet on site @ 8.30am to agree the siting of the equipment. Members of the Parish plan steering group will also be invited. The Cade have agreed contractors can have access to the building for electricity, toilet facilities and water. Council is grateful for the support of the management committee in helping with the project.

Clerk confirmed that a community chest grant for £2000 towards the cost of the project had been successful.

Agreed that an event will be arranged to unveil the new equipment on Sunday 1st August 2021 @ 12.30pm.

Cllr Painter will organise catering

Cllr Ellis will arrange photographs

Cllr Pinner will invite leader of CCC to "open" the play area.

(vii) Oxford-Cambridge rail link.

Cllr Pinner reported; Signs have been put up on The Green.

A Browne MP seems to have changed his stance on the favoured route.

(viii) Caravan – woodland Potton End

Caravan now hidden from road by weeds.

Attempts so far to contact the owners have been unsuccessful.

CCC Cllr Smith suggested contacting Mr G Hay @ CCC to see if he can be of assistance. It was agreed that the sign on the gate purporting to be from the Parish Council be removed and laid on the floor.

(ix) Grass cutting – CCC

See item 30

(x) Bus shelter repairs.

Chairman asked the Clerk to look at possible grant funding, but none have been found.

CCC Cllr Smith suggested adding solar panels to open "green" funding options.

Usage of the shelter was discussed.

Resolved: That quotes be obtained for replacement roofing and electrical works. With total known for all works it may be that a grant funder can be sourced.

(Prop Cllr Lines 2nd Cllr Weldon) All in favour.

32. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 14th September 2021

Items to report.

- LHI BID for advisory weight limit /no HGV signage - unsuccessful.
- Risk assessment received for Church fete to be held on 17th July 2021.
- Reported “sets” around the Green that need re setting to CCC Highways. **Reference:** 0037244129th June 2021.
- Community Chest grant application for £2000 towards play equipment was successful. Await BACS transfer from SCDC.
- Culverts St Neots Road reported to CCC Highways as requested in email from Simeon Carroll
- Litter pick stations- I contacted the company but have had no response. There is an application form to order but no price although I have been led to believe the cost is in the region on £120

A discussion took place regarding the litter stations. It was agreed that 6 more litter pickers be purchased, and consideration given to a storage site.

33. Members reports

- (i) Parish Forum
None held since last Council meeting.
- (ii) Village working party.
Cllr Pinner advised that the volunteers on 10th July installed the posts alongside the access to Pond farm, a further session will be required before opening the new play area to finish installing signage etc.
- (iii) Parish plan survey
None held since last Council meeting.
- (iv) Speedwatch
Cllr Pinner reported that 2-3 sessions/week are being held. New volunteers always welcome.
- (v) Carbon neutral projects
Cllr Ellis spoke to advise he has a stall at the village fete to engage with residents over the objectives. He continues to look at “re-wilding” verges and sites for more tree planting.
- (vi) Broadband
Cllr Painter outlined the issues with village broadband speeds.
It was agreed that the Clerk write to BT Openreach asking the problems of low speed to be investigated.
Cllr Ellis agreed to speak with Waresley resident who have dealt with similar issues to see how they resolved the matter.

Cllr Pinner spoke about the “Tommy sign” advising that he had purchased a thank you for Mr Bevan. The proposed location of the sign will be reconsidered between now and the September meeting.

34. Finance and Risk

34.1 To approve the following accounts for payment:

- i. Miss J Bowd salary May £321.17, June £332.17
- ii. Mrs A Jackson May £87.01, June £87.01
- iii. HMRC May PAYE 80.40, June £80.20
- iv. Cambs Water (The green) £43.48
- v. Haven Power (Street lights) £24.48
- vi. Bradgate April grass cut £528.00
- vii. Councillor R Pinner reimbursement £50 wreath for late Duke of Edinburgh
- viii..Open Spaces society subscription £45.00
- ix. EWP Consultancy Ltd tree survey £346.80
- x. MiJan Ltd internal audit £75.00

- xi. Bradgate Ltd May grass cut £528.00
- xii. Holywell-cum-Needingworth Parish Council quarterly office rent £208
- xiii PT Pinner & Son signs £40.99
- xiv Pt Pinner & Sons Hose reel & fittings £194.86
- xv Royal British legion – Tommy sing (from village Institute account) £200.00

The Clerk advised of additional invoice for £528 to Bradgate for grass cutting had been received since the agenda had been issued.

Resolved: That with the additional payment of £528.00 the payments be approved. (Prop Cllr Lines 2nd Cllr Weldon) All in favour

34.2 To note the bank reconciliation as at 30th June 2021

Noted

34.3 To note the budget report dated 30th June 2021

Noted

34.4 To note the tree survey from EWP Consultancy Ltd and agree any actions.

Council reviewed the report. Nothing is deemed urgent, but quotes will be obtained for the work as per the schedule provide in the report and be brought back to Council.

Noted

34.5 To review investment – Gibbs Denley.

Noted.

Cllr Pinner to speak to S Rees to see if a review meeting is scheduled.

34.6 To confirm the amendment to the 2020/21 AGAR as advised by email 28th June 2021.

Resolved: That the amendment s be approved. (Prop Cllr Line 2nd Cllr Pinner) All in favour.

35.Planning

35.1 To note the following: Revoke TPO at July Planning Committee - TPO 0011 (1985)

Noted

36.Policy

(i) To consider: gambling act 2005 - review of statement of licensing policy

No comments

37. HM The Queen Platinum Jubilee 2nd June 2022

To consider arrangements for beacon lighting and village celebration

Cllr Weldon agreed to liaise regarding the beacon lighting but suggested that any event be handed over to The Cade to organise.

Item to be on September agenda.

38.Correspondence

To receive correspondence and agree any actions:-

(i) Vandalism Pond Farm.

Problem to be publicised and kept under review

With new equipment being installed this is more relevant.

(ii) Request for Pocket Park to be used for Forest school.

A long discussion took place.

Concerns were raised as to why a new venue was being sought and that it was a commercial venture.

Cllr Pinner noted the damage that can be caused, especially in winter.

Resolved: That more information be found out with regards to requirements and the matter be brought back to the September meeting (Prop Cllr Ellis 2ND Cllr Lines) All in favour.

(iii) To approve request for use of The Green for bouncy castle & marquee September 7th, 2021.

It was noted that the date requested was reported in error and it is asked for on 4th September 2021.

Resolved: That the request be approved subject to normal terms i.e., insurance, agreement to repair any damage etc. (Prop Cllr Lines 2nd Cllr Ellis) 5 in favour 1 abstention

(iv) To note the adoption of neighbourhood plans for Histon & Impington and Cottenham by SCDC.

Noted

(v) To note the London Luton Airport arrival routes airspace change

Noted

39. items to report

- Cllr Pinner suggested that meetings start at 7pm from now onwards.
- Cllr Pinner noted that he had received a request for permission to repair the drive at The Old Post House. Drawings have been supplied and it was noted that the request was approved.

- Cllr Pinner asked that a contractor be approached for the repairs to play equipment as noted in the RoSPA report rather than asking the working party to undertake.
- Cllr Pinner will pass details of the archaeology survey on A428 work to the History society.
- Cllr Painter asked that any requirement to close the play area whilst work on installing the new equipment be advised to residents.
- The Clerk asked that the 4th December be noted for the Christmas party. She was asked to secure provisional reservation of The Cade and the school hall as a backup venue.
- Item to be on September agenda.
- Clerk also noted another request for driveway repairs 47 The Green. It was agreed that these were acceptable on a reinstatement basis.

Being no further business, the meeting closed 9.00 pm.

Signed

Chairman

Date:

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