

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY  
14<sup>th</sup> JANUARY 2025 at THE CADE at 7.00pm**

The meeting will be open to the public unless the Council otherwise directed.

**PRESENT:**

Cllr D Stevenson (Chairman)  
Cllr B Bidgood  
Cllr J Francis  
Cllr M Lines  
Cllr R Pinner

Mrs A Jackson (Parish Clerk)

**IN ATTENDANCE:**

No members of public  
CCC M Smith  
SCDC Cllr P Sandford

**63. Apologies.**

To receive and accept Apologies for Absence.

Cllr S Ellis - personal

**64. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Item 69 (x) Cllr M Lines – pecuniary - Land owner

**65. Minutes.**

To confirm the Minutes of the Meeting held on 12<sup>th</sup> November 2024.

**Resolved:** That the minutes of the Meeting held on 12<sup>th</sup> November 2024 be signed as a true and correct record (Prop Cllr D Stevenson, 2<sup>nd</sup> Cllr M Lines) All in favour.

**66. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

**None**

**67. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

CCC M Smith reported:

- Riparian ownership letters are ready to send out but need contact details for the owners of the wooded area. Clerk to check files for contact details.
- Eltisley public meeting to be held on 28<sup>th</sup> January – CCC M Smith will attend.
- Legacy Fund application – CCC M Smith & SCDC P Sandford will write a letter of support for the application.

SCDC Cllr P Sandford reported:

- Main topic is the Local Government reorganisation. The paper included plans to mandate a move away from two tiers of local government so district and county councils will be replaced with one council providing the services that both councils currently do. As Cambridgeshire and Peterborough has an elected Mayor in place, they will be in the second tranche of submissions. This will be autumn 2025. The government intends for the first wave of unitaries to start in 2027 therefore elections in May will go ahead.
- SCDC will be going ahead with the 4-day week consultation.
- Government have postponed moving the sewage works to the countryside and therefore the Greater Cambridgeshire Local Plan update has been postponed until Autumn 2025.

Cllr M Lines queried whether the delay in updating the Local Plan will leave the area in a vulnerable position with the planners.

SCDC Cllr P Sandford advised that the 5-year housing supply is sufficient at this time.

Cllr R Pinner queried whether Emergency Plans are still recognised by SCDC.

SCDC Cllr P Sandford will check.

## 68. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 11<sup>th</sup> March 2025

Items to report.

- Damage to the Green reported 21<sup>st</sup> November 2024 – Stevenage Glass contacted – they have not had any of their vehicles in Eltisley for some time. Also, the tyre marks are not consistent with their van / trailers.
- Damage to bollards on the Green by Whippet coaches repaired 26<sup>th</sup> November 2024
- Reference provided to Bradgate 17.12.24
- Further damage to the Green reported on 28<sup>th</sup> November 2024

## 69. Members reports

### (i) Hastoe Housing

The Chairman advised that he has received several complaints from residents that were unable to register for the Hastoe housing further stating that the Council believed the concept of these houses was that they were for local people.

SCDC Cllr P Sandford advised the houses will be allocated by the Housing Association, priority being given to applicants with a link to Eltisley. SCDC and CCC are not involved in the allocation of the houses.

**Resolved:** Clerk asked to write to Hastoe Housing, the Leader of SCDC and the housing Officer to ask for an explanation why local residents are not able to bid for the housing. (Prop Cllr-R Pinner, 2<sup>nd</sup> Cllr D Stevenson) All in favour.

Members discussed the proposed open day for the development and agreed for either 20<sup>th</sup> or 27<sup>th</sup> June 2025. Suggested inviting CCC M Smith, SCDC P Sandford, Parish Councillors, Mr M Kamper (who provided the land for the development) and residents of Eltisley. Also proposed a buffet and drinks in the Cade could be provided.

### (ii) Parish Forum

All Councillors receive the information and can join the meetings should they wish to.

### (iii) Village working party.

Working party scheduled for Sunday 19<sup>th</sup> January 2025, 10.30am to distribute the wood chippings in Pocket Park.

### (iv) Parish plan survey

Nothing to report

### (v) Speedwatch

Has not been operating recently. Proposal for a meeting to encourage new volunteers to join the group. To be held in the Cade and to be combined with Neighbourhood Watch along with an invitation for the Police to attend. Check availability of the Cade.

### (vi) A428

Paul Salmon has advised Cllr D Stevenson that the new roundabouts will be open April 2025 and discussed the options for the reopening of Cambridge Road. These options along with the potential 20mph scheme will be available to be discussed at the village consultation meeting on 28<sup>th</sup> January 2025.

**Resolved:** That Paul Salmon is asked to put together a leaflet with the options regarding the potential reopening of Cambridge Road for a leaflet drop in the Village prior to the village consultation meeting on 28<sup>th</sup> January.

(vii) County broadband

The Chairman has had County broadband installed and reports that the service is good so far.

(viii) Cross Path

Expression of interest has been submitted to the Legacy Fund.

The potholes along Cross Path are getting worse. Council had previously been advised that the road was to be resurfaced, however, this has not been completed yet.

(ix) Drainage

Anglian Water are currently pumping out the station on Potton End. The Clerk advised that they are aware of the damage to the grass verge and have raised a job to reinstate the verge when the tankers have finished pumping out the station, this is weather dependent but expected to be in a few months.

Cllr D Stevenson advised that the tap on The Green is broken and is flooding the Green. Cllr Pinner advised that the tap should be turned off at the stopcock so the tap should not be live, he will contact Mr Carter, a local plumber, to check.

(x) East West Rail

The Chairman attended the St Neots consultation meeting and reported that there was little information made available. Eltisley section will be above ground. The public consultation ends on 3<sup>rd</sup> February 2025.

Members asked for comments to be made including:

- Poorly designed scheme
- Destruction of landscape
- Impact on the environment
- Environmentally unfriendly
- Noise pollution
- Further industrialisation of the landscape

## 70. Finance and Risk

70.1 To approve the accounts for payment for period from 13<sup>th</sup> November 2024 – 14<sup>th</sup> January 2025.

**Resolved:** That payments totalling £3670.02 be approved (Prop Cllr J Francis, 2<sup>nd</sup> Cllr B Bidgood) All in favour.

70.2 To note the bank reconciliation as at 11<sup>th</sup> December 2024

**Noted**

70.3 To note the budget report dated 6<sup>th</sup> January 2025

**Noted**

70.4 To consider setting up DD payment to ICO for annual Data Protection Fee

**Resolved:** That the setup of DD payment to the ICO for annual Data Protection Fee be approved. (Prop Cllr D Stevenson, 2<sup>nd</sup> Cllr R Pinner) All in favour.

70.5 To note reduction in interest rate on Nat West accounts dated November 2024

**Noted**

70.6 To consider the renewal of Cambs ACRE membership for 2025 at cost of £72.00

**Resolved:** That the renewal of Cambs ACRE membership for 2025 at a cost of £72.00 be approved. (Prop Cllr R Pinner, 2<sup>nd</sup> Cllr R Pinner) All in favour.

70.7 To approve the increase in office rent for year commencing 1/4/25

**Resolved:** That the increase in office rent to £934.58 for the year commencing 1/4/25 be approved. (Prop Cllr M Lines, 2<sup>nd</sup> Cllr D Stevenson) All in favour.

## 71. Precept

71.1. Receipts and Payments Account

To note the statement of receipts and payments as at 17<sup>th</sup> December 2024

**Noted**

## 71.2 .Budgets

- (i) To review the budgets for 2024/25

Clerk explained the budget as presented and assumptions for spending January – March 2025. It was noted that an election was not held in 2024 so a discussion took place regarding the £3000 in the budget allocated to an election.

The Clerk suggested that £3000 that had been allocated for the election be vired to cover the tree survey work. A discussion took place including the consideration for the Cade re thatch and suggestion was made that EVGT be requested to cover £3000 for tree works and that the £3000 then be allocated to the Cade reserve or General Reserve. Clerk requested to check the required level of the General Reserve.

**Resolved:** That a request be made to EVGT at the next meeting for £3000 to cover the tree survey work and the £3000 allocated to the election be vired to the Cade Reserve or General Reserve if required. (Prop Cllr R Pinner, 2<sup>nd</sup> Cllr D Stevenson) All in favour.

- (ii) To set the budgets for 2025/26

A discussion took place regarding whether funds for the re thatch of the Cade should be raised through the precept or drawn from existing investments. The Clerk advised members of the change in NI legislation. It was felt an increase of 2.57% was in line with inflation of 2.6%.

## 71.3. Precept

To agree the Precept figure for 2025/26

**Resolved:** That the precept be set at £25676. (Prop Cllr R Pinner, 2<sup>nd</sup> Cllr M Lines) All in favour.

## 72. Planning.

72.1 To note the following application that has been approved:

- (i) Application ref: Reference: 24/02919/FUL

Proposal: Rebuilding of and conversion of barn 1 to holiday let / guest annex, Rebuilding of Barn 4 and, Restoration and conversion of barns 2, 3, 5 for storage and garaging.

Site address: Manor Farm Caxton End Eltisley Cambridgeshire

**Noted**

72.2 To note the following application for information only:

- (i) Application reference: 24/1486/TTCA

T009 Ash: reduce crown by 30% back to viable growth points (3m reduction) T010 Horse Chestnut: remove eastern fork from central stem at approx. 6m T011 Horse Chestnut: reduce significantly back from street lighting (2m lateral reduction) and reduce west limb by approx. 3m.

The Green Opposite 40 The Green Eltisley Cambridgeshire PE19 6TG

**Noted**

- (ii) Application reference: 24/1388/TTCA

G3 20x mixed species including Alder: remove the dead main leader on the Alder back to good wood (3m reduction)

Side Boundary Of 10 Caxton End Eltisley Cambridgeshire PE19 6TJ

**Noted**

- (iii) Application reference: 24/02919/CONDA

Submission of details required by condition 3 (Contaminated Land – Phase 1 Desk Study), 4 (Archeology), 6 (Licence), 7 (Construction Environmental Management Plan), 8 (Scheme of biodiversity enhancement), 9 (Lighting design strategy), 10 (External materials) and 15 (Piling) of planning permission 24/02919/FUL

Manor Farm Caton End Eltisley Cambridgeshire PE19 6TJ

**Noted**

- (iv) Application reference: 24/02738/CONDA  
Submission of details required by condition 3 (Details of external materials) of listed building consent 24/02738/LBC  
Manor Farm Caton End Eltisley Cambridgeshire PE19 6TJ  
**Noted**

### **73. Community Engagement**

- 73.1. To receive an update on the Emergency Plan  
Awaiting advice from SCDC Cllr P Sandford.
- 73.2 To consider and agree actions for the CCC Highways meeting 29<sup>th</sup> January 2025  
Members asked the Clerk to raise the following issues:
- The need for traffic calming measures within the village
  - Potholes
  - White lines
  - B1040 – hedge overgrown over the footpath

### **74. Correspondence.**

To receive correspondence and agree any actions: -

- (i) To note CCC Energy Action Plan Published dated 16<sup>th</sup> December 2024  
**Noted**
- (ii) To note new Police and Crime Plan for Cambridgeshire & Peterborough dated 13<sup>th</sup> December 2024  
**Noted**
- (iii) To note Police Funding survey for 2025-26 from the Police and Crime Commissioner  
**Noted**
- (iv) To note message from SCDC: Devolution and local government reorganisation  
**Noted**

### **75. Items to report.**

- Cllr D Stevenson advised members there will be a funeral procession on 4<sup>th</sup> February.
- The Clerk advised members that the Tiger bus service, an on-demand bus service, has been extended to cover South Cambs.
- The Clerk advised she has received a query regarding some fallen trees on land near the allotments – Council believe it is Mr Topham's land. The Clerk will advise the resident.

### **76. To resolve to close the meeting to members of the public due to confidential nature of items to be discussed.**

**Resolved:** That the meeting be closed due to the confidential nature of items to be discussed. (Prop Cllr D Stevenson, 2<sup>nd</sup> Cllr J Francis) All in favour.

*MEETING CLOSED 9.00pm*

### **77. To receive an update and agree actions regarding Manor Farm**

*MEETING REOPENED 9.18pm*

Being no further business, the meeting closed at 9.19pm

Chairman

Date

**Eltisley Parish Council**  
**PAYMENTS LIST**

14 January 2025 (2024-2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
62	21/11/2024		Nat West current acc	2051	CADE INSURANCE	Cade pavilion	Z	1,212.13		1,212.13
63	27/11/2024		Nat West current acc	2052	Domain renewal	Richard Rodgers	Z	19.18		19.18
64	02/12/2024		Nat West current acc	2053	Grass cutting	Bradgate Ltd	S	760.00	152.00	912.00
65	11/12/2024		Nat West current acc	2054	paye	HMRC	Z	162.57		162.57
66	11/12/2024		Nat West current acc	2055	salary	Staff	Z	647.98		647.98
67	08/01/2025		Nat West current acc	2057	External hard drive	Mrs A Jackson	Z	40.00		40.00
70	13/01/2025		Nat West current acc	2058	paye	HMRC	Z	117.20		117.20
71	13/01/2025		Nat West current acc	2059	salary	Staff	Z	501.22		501.22
68	13/01/2025		Nat West current acc	DDR	street lighting energy	SSE Energy Solutions	L	27.95	1.40	29.35
69	13/01/2025		Nat West current acc	DDR	street lighting energy	SSE Energy Solutions	L	27.04	1.35	28.39
<b>Total</b>								<b>3,515.27</b>	<b>154.75</b>	<b>3,670.02</b>