

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY  
9<sup>th</sup> JULY 2024 at THE CADE at 6.00pm**

The meeting will be open to the public unless the Council otherwise directed.

**PRESENT:**

Cllr D Stevenson (Chairman)  
Cllr B Bidgood  
Cllr S Ellis  
Cllr J Francis  
Cllr M Lines

Mrs A Jackson (Parish Clerk)

**IN ATTENDANCE:**

No members of public  
CCC Cllr M Smith  
SCDC Cllr P Sandford

**20. Apologies.**

To receive and accept Apologies for Absence.

Cllr R Pinner - Personal

**21. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

**None**

**22. Minutes**

To confirm the Minutes of the Meeting held on 29<sup>th</sup> May 2024.

**Resolved:** That the minutes of the Meeting held on 29<sup>th</sup> May 2024 be signed as a true and correct record (Prop Cllr S Ellis, 2<sup>nd</sup> Cllr D Stevenson) All in favour

**23. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

**None**

**24. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

SCDC P Sandford reported:

- The MP elected for St Neots & Mid Cambridgeshire consistency was Ian Sollom.
- Lots of meetings and briefings were postponed due to the election.
- The Grants Advisory committee did not award the Cade a grant for the doors and advised that Eltisley is too big to apply for Community Chest funding. SCDC P Sandford will suggest some alternatives.

Cllr S Ellis commented that the Green Space Grants appeared to be appropriate for an application for the proposed repairs and kerbing of the Green however the maximum for a grant is £15k which would be insufficient for the project that has estimated costs of £60 - £70k.

SCDC P Sandford advised members of the Capital Projects Grant which is currently closed however will be reopened in the future.

Cllr S Ellis further commented that the proposed repairs to the Green including kerbing does not appear to fit within the criteria for the A428 Legacy funding and put forward an alternative project, as suggested by the working party, to apply for improvements to the bridleway between Eltisley and Caxton to provide a circular route for walkers, cyclists and other users as this is currently unusable in winter months.

CCC M Smith reported:

- Will arrange for a footpath representative form CCC to come out to discuss the bridleway.
- A428 maps have been sent to Cllr D Stevenson and she is still pushing for traffic calming for the village. Although has been told this is not needed but will clarify with David Salmon.
- Awaiting appointment of officers to their new posts and will then arrange for an officer to come out to discuss proposals to the Green.
- Council meetings are now restarting following the election.
- Suggested checking with CAPALC for alternative funding streams.

## 25. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 10<sup>th</sup> September 2024

Items to report.

- Reported overgrown grass verge from 30mph sign on Cambridge Road to junction of A428 Reference: 00477782 Date reported: 17/6/2024
- 19/6/2024 - Completed the evaluation form for the Community Chest awarded May 2023 for the Village Information Leaflets
- Streetlight energy charge – No invoices received since transfer to SSE. Contacted Utility Aid who have confirmed the national data base shows the switch over took place on 8<sup>th</sup> December 2023. Ongoing correspondence with Utility Aid to resolve issue but have been advised SSE switched to a new system and are currently backlogged with queries. Should have an update by 22/7/2024.  
28/6/2024 – update from Utility Aid: account now on portal but no invoices showing – escalated to Accounts Manager should have update by 26/7/2024
- Air Skier Handle ordered. Base plate (£31.14) ordered at same time to avoid additional delivery charge. Agreed by email with Chairman.

## 26. Members reports

- (i) Parish Forum  
Nothing to report
- (ii) Village working party  
Cllr R Pinner had provided members with a list of outstanding items. Cllr D Stevenson and Cllr S Ellis will liaise with Cllr R Pinner.
- (iii) Parish plan survey  
Nothing to report
- (iv) Speedwatch  
Members commented that with the proposed road closures whether Speed watch would be necessary due to the decreased traffic through the village.  
Cllr S Ellis advised that this year has been worse for speeders – approximately 25% of cars are speeding and some are up to 40mph. He also advised members that the speed sign would need to be calibrated to 20mph for Caxton End.  
Cllr J Francis commented on the lack of speed signs in the village and whether speed sign stickers could be placed on wheelie bins.  
CCC M Smith advised that the grant for villages to apply for 20mph speed was intended to be a yearly option but is unsure whether this will be available this year but the LHI Bid is also an option to apply for a reduction in speed limit for the village. She further suggested Duck warning signs could be installed which could potentially slow vehicles. She will check how much these are and possible locations.
- (v) Play area/RoSPA report  
Cllr D Stevenson advised that the Skier handle and base plate had arrived today. Cllr D Stevenson will meet with Bradgate after their next cut to discuss the areas being cut and not cut.

(vi) A428

Open meeting was held at the Cade on 8<sup>th</sup> July 2024, at this meeting it was advised that Cambridge Road will be closed for 9 months whilst the ramp to the roundabout and power are installed. Residents were assured there will be no loss of power or broadband to the village.

Cllr J Francis commented that traffic at the other junction will need to be slowed down. Cllr D Stevenson believes that the A428 will be reduced to 40mph during this period.

Cllr D Stevenson and Cllr S Ellis attended the A428 site visit on 5<sup>th</sup> July 2024 and commented on the progress made. Cllr S Ellis also commented that an ecologist searches for birds' nests ahead of the work and sets up exclusion zones around any active nests.

(vii) County broadband

Cllr S Ellis advised he has subscribed to County Broadband and it appears to be faster than previous broadband and commented that it is cheaper for 6 months.

(viii) Cross Path

Members queried with CCC M Smith whether the Highways Officer had been replaced. CCC M Smith advised that he hadn't yet been replaced but Sarah Bud is currently covering the position.

Cllr D Stevenson commented that Highways had spray painted around potholes on the main road and Cross Path. The potholes have been repaired on the main road and some work on drainage had been carried out but the potholes on Cross Path had not been repaired.

(ix) Drainage

Cllr J Francis commented that Potton End had recently flooded. Cllr D Stevenson thought this area could be dug out to improve drainage in that area. He asked Cllr S Ellis whether the letters had been sent to the relevant residents. Cllr S Ellis will check.

(x) East West Rail

There is a webinar scheduled for next week to update on the project.

Cllr D Stevenson asked whether a bus service could be put in place for Eltisley once the roundabouts are in place on the A428.

SCDC P Sandford commented that the current Mayor is pro buses.

## 27. Finance and Risk

27.1 To approve the accounts for payment for period from 30<sup>th</sup> May 2024 – 9<sup>th</sup> July 2024

**Resolved:** That payments totalling £2763.23 be approved (Prop Cllr J Francis, 2<sup>nd</sup> Cllr B Bidgood) All in favour.

27.2 To note the bank reconciliation as at 11<sup>th</sup> June 2024

**Noted**

27.3 To note the budget report dated 4<sup>th</sup> July 2024

**Noted**

27.4 To note the internal audit report for y/e 31<sup>st</sup> March 2024 and agree any actions.

Members asked the Clerk to investigate costs for a dedicated website for the Parish Council and .gov.uk emails and report back to Council.

27.5 To approve Clerk's membership of ALCC of £50 per year

**Resolved:** That Clerk's membership to ALCC of £50 per year be approved. (Prop Cllr S Ellis, 2<sup>nd</sup> Cllr J Francis) All in favour

27.6 To consider the transfer from Gibbs Denley Investment Management (GDIM) to Progeny Asset Management (PAM).

Members reviewed the FAQ's provided from Gibbs Denley.

**Resolved:** That the transfer from Gibbs Denley Investment Management (GDIM) TO Progeny Asset Management (PAM) be approved. (Prop Cllr D Stevenson, Cllr J Francis) All in favour.

## 28. Policy

To review and adopt the following policy documents.

- (i) Financial regulations
- (ii) S137 limits for 2024/25
- (iii) Investment Policy
- (iv) Communications Policy
- (v) Death of a Senior Statesman

**Resolved:** That the Financial Regulations, S137 Limits for 2024/25, Investment Policy, Communications Policy and Death of a Senior Statesman be adopted. (Prop Cllr D Stevenson, 2<sup>nd</sup> Cllr S Ellis) all in favour.

## 29. Planning.

29.1 To note the following Non Material Amendment application for information only:

- (i) Application ref: 20/05301/NMA1

Non material amendment of listed building consent 20/05301/LBC to exclude the conversion of one barn to a family annexe or convert space in a barn to a Gym and removing works to install new openings and glaze existing openings.  
Manor Farm Caxton End Eltisley Cambridgeshire PE19 6TJ

**Noted**

- (ii) Application ref: 20/05300/NMA1

Non material amendment of planning permission 20/05300/FUL to exclude the conversion of one barn to a family annexe or convert space in a barn to a Gym and removing works to install new openings and glaze existing openings.  
Manor Farm Caxton End Eltisley Cambridgeshire PE19 6TJ

**Noted**

## 30. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note CCC update on weed management
- (ii) To note Utility Aid update regarding SSE new system roll out

**Noted**

## 31. Items to report.

**None**

Being no further business, the meeting closed at 7.15pm

Chairman

Date