

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON THURSDAY 14<sup>th</sup> NOVEMBER 2023 at THE CADE at 7.00pm**

The meeting will be open to the public unless the Council otherwise directed.

**PRESENT:**

Cllr D Stevenson (Chairman)  
Cllr R Pinner  
Cllr A Weldon  
Cllr S Ellis  
Cllr J Francis  
Cllr B Bidgood  
Cllr M Lines  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

No members of public  
SCDC Cllr P Sandford

**39. Apologies.**

To receive and accept Apologies for Absence.

CCC Cllr M Smith

**40. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

**None.**

**41. Minutes.**

To confirm the Minutes of the Meeting held on 12<sup>th</sup> September 2023.

**Resolved:** That the minutes be signed as a true and correct record (Prop Cllr Weldon 2<sup>nd</sup> Cllr Ellis) All in favour

**42. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes.

**None**

**43. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

SCDC Sandford: advised that Papworth PC have changed meeting dates to Tuesday, so he now has a clash of meetings. As a result, he will be leaving this meeting directly after his report.

Encouraged Council to consider the six free trees offer.

The thermal imaging camera is still available.

EWR held the quarterly members meeting there is not a great deal new to report.

Landowners are being contacted to see if early agreement can be reached to carry out archaeology surveys.

A428 – nothing to report

Greater Cambridge partnership projects update: Sustainable travel zone for Cambridge pushed aside.

Stapleford busway and the new park & ride are on hold for budget reasons. C2C bus project paused. This was to be funded from the s106 agreement for Bourne airfield, that project has been stopped by EA due to a water shortage.

Luton airfield-ongoing with some unhappy people monitoring flight traffic.

Local leaders have a meeting with M Gove on Thursday to discuss Cambridge 2040 and the proposed ¼ million new homes.

4 day working week trial – department for levelling up has issued a best value notice a meeting is being held later in the week to discuss going forward.

Cllr Stevenson asked for assistance with an untaxed abandoned car in St Neots Rd. Clerk was asked to forward the reporting notification for follow up.

Cllr Lines asked if EWR disclosed where the route is going. Cllr Sandford said this was not reported at the meeting. Will cause enormous disruption following A428 works.

Cllr Pinner spoke to say that in his opinion since the review of Luton airport in May planes are sticking to rules more often than not.

#### 44. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 14<sup>TH</sup> January 2024 – will include precept setting for 2024/25

Items to report.

- QKVBGGVM – abandoned/untaxed car reported to SCDC 16/10/23
- Oak tree Potton End felled. Reported to SCDC – no issues found.
- Tree survey- clerk still trying to obtain quotes so will be brought back to another agenda.

#### 45. Members reports

(i) Parish Forum.

Nothing to report.

(ii) Village working party.

Not met for a while.

Bridge in pocket park needs recovering with wire. Work to matting in play area still to be done.

A date was set of 25<sup>th</sup> November for the work to be done.

(iii) Parish plan survey.

Nothing to report.

(iv) Speedwatch.

Will recommence in spring.

Volunteers needed so will be included in newsletter.

Cllr Stevenson reported that the Police can be “hired” at a cost of £60/hour to carry out speed monitoring. This will be looked into.

(v) Play area/RoSPA report.

See item (ii).

(vi) A428.

Chairman attended a meeting with Skanska and A Brown MP.

A Brown has agreed to look into the issue of the roundabouts.

Cllr Pinner asked if the community funding has been opened.

Cllr Stevenson said it is not legacy funding, but LHI BID which is on the agenda.

(vii) County broadband.

Cllr Bidgood reported on issues in Greenfields, but this area is almost completed.

Cllr Stevenson reported on the complaints received but these have now been resolved.

Cllr Ellis spoke to say that as Caxton End has overhead cables, he assumed there would be little disruption in that area.

Cllr Pinner spoke to say that the funds received for the easement of approx. £2160.00 should be transferred to EVGT as access across the Green was the reason the trust was established.

**Resolved:** That the easements funds be transferred to EVGT (Prop Cllr Pinner 2<sup>nd</sup> Cllr Lines) All in favour.

(viii) Cross Path.

Cllr Ellis spoke to say that the working party had met twice but that it had now stalled as improvements constitute damage which has to be repaired although de registering a strip of the Green may potentially be an option.

Cllr Lines spoke to say that the Council cannot give away (deregister) part of the Green. Clerk also spoke to say that parking is not permitted on common land.

Members asked the Clerk to see if NALC could offer any advice on a way forward.

Cllr Pinner asked for an update on plans for wildflower areas. Cllr Ellis spoke to say they will be treated the same as last year, strimmed and left to rot then the area rotovated. Cllr Pinner stated he was unable to do the work this year, but that Cllr Ellis was welcome to borrow the machinery.

Cllr Ellis spoke to say he has access to a thermal imaging camera. Cllr Pinner suggested bringing it to the Christmas party to demonstrate to residents how it works.

#### 46. Finance and Risk

- 46.1 To approve the accounts for payment for period from 8<sup>th</sup> September 2023.- 14<sup>th</sup> November 2023.

**Resolved:** That payments totalling £4120.38 be approved (Prop Cllr Pinner 2<sup>nd</sup> Cllr Weldon) All in favour.

- 46.2 To note the bank reconciliation as at 8<sup>th</sup> November 2023.

**Noted**

- 46.3 To note the budget report dated 2<sup>nd</sup> November 2023.

**Noted**

- 46.4 To consider request for payment of the Cade building insurance premium for 2023/24.

Cllr Ellis spoke to say that as the Cade management committee are flush with money should they not be paying.

Cllr Pinner explained that the Council are custodian trustees and agreed to maintain the fabric of the building.

**Resolved:** That the insurance premium of £1145.14 be approved. (Prop Cllr Weldon 2<sup>nd</sup> Cllr Pinner) All in favour.

- 46.5 To consider request for donation from St Neots museum.

**Resolved:** That a donation of £50 be made to St Neots museum. (Prop Cllr Pinner 2<sup>nd</sup> Cllr Bidgood) All in favour.

- 46.6 To consider quotes for electricity contract – Bus shelter.

Clerk explained the situation that Council are now out of contract and as a result the invoices are extremely high. Quotes for unmetered supply given but Clerk advised these may well have changed.

**Resolved:** That the decision regarding a new contract be delegated to the Chairman and Clerk. Details to be reported back to next Council meeting. (Prop Cllr Pinner 2<sup>nd</sup> Cllr Lines) All in favour.

- 46.7 Christmas party

- (i) To approve purchase of community Christmas tree.

It was decided not to go ahead with a tree as residents preferred to see the Peace tree lit. See item (iii)

- (ii) To confirm arrangements for Christmas Party 2<sup>nd</sup> December 2023.

Cade booked

Cllrs to arrive 1pm to set up the room. Mr Cropley has table clothes etc which can be used.

Cllr Francis – quiz

Cllr Weldon – teas

Cllr Bidgood – mince pies

Cllr Ellis – mulled wine & music

Cllr Pinner – bar

Clerk gave invitations to Cllr Weldon for distribution.

Free bar – Council to settle invoice to Cade after the event.

(iii) To confirm arrangements for Peace tree lights 2023.

A lengthy discussion took place.

The cost of lighting the peace tree as in previous years is estimated at £2000.

A flagpole tree was suggested.

Due to time constraints, it was felt that the laser lights should be used again this year but with more/more powerful lights being purchased. The item to be reconsidered next year.

**Resolved:** That a budget of £250 be approved for lighting the peace tree. (Prop Cllr Pinner 2<sup>nd</sup> Cllr Weldon) All in favour.

46.8 To consider application for LHI BID 2024/25

Cllr Pinner spoke to say that this has been successful in previous years.

Cllr Stevenson suggested “village only” signs.

Clerk suggested traffic calming measures to prevent rat running.

Cllr Weldon suggested another MAVS so that all access roads are covered. Also, that they should be solar operated.

**Resolved;** That a LHI BID is made for a MAVS Solar sign plus conversion to solar kits for the existing signs. (Prop Cllr Weldon 2<sup>nd</sup> Cllr Pinner) All in favour.

46.9 To note the investment update – Gibbs Denley 7th November 2023.

**Noted.**

#### 47. Planning.

47.1 To consider the following application **received:**

(i) Application ref: Reference: 23/04103/S73 Proposal: S73 to vary condition 2 (Approved plans) of planning permission S/3182/19/FL (Erection of 12 dwellings including 9 affordable dwelling inclusion of PV panels.

Site address: Site Adjacent Pond At Potton End Eltisley

**Resolved:** That the application be approved. (Prop Cllr Stevenson 2<sup>nd</sup> Cllr Pinner) All in favour.

#### 48. Correspondence.

To receive correspondence and agree any actions: -

(i) To note letter of thanks from six villages newsletter for donation.

**Noted**

(ii) To consider review of polling stations. – SCDC

(iii) **Noted**

(iv) To note the CCC Highways cyclic gully programme.

**Noted**

(v) To consider request to hold Boxing Day meet.

**Resolved;** That the request be approved subject to previous conditions. (Prop Cllr Pinner 2<sup>nd</sup> Cllr Lines) 6 in favour 1 abstention.

(vi) To consider request for donation from MAGPAS.

(vii) **Resolved;** That a donation of £50 be made to MAGPAS to be recovered from EVGT. (Prop Cllr Pinner 2<sup>nd</sup> Cllr Weldon) All in favour

(viii) To consider applying for 6 free trees. (SCDC)

**Resolved:** That an application be made for 1 large tree to be planted to mark the coronation of King Charles III. (Prop Cllr Pinner 2<sup>nd</sup> Cllr Lines) All in favour.

#### 49. Items to report.

- Clerk reported new CCC Highways officer appointment. Council requested that an invitation to meet be extended.
- Cllr Bidgood reported the damage in Potton End being caused to the verges by the building contractor. Cllr Stevenson advised that she has spoken with the site foremen and that all damage will be repaired.

- Cllr Pinner reminded all present of the importance of training and the availability for training to be provided via CAPALC. Clerk was asked to send out the current schedule.

**50. To resolve to close the meeting due to the confidential nature of items to be discussed.**

**Resolved:** That the meeting be closed due to the confidential nature of the items to discuss (Prop Cllr Pinner 2<sup>nd</sup> Cllr Weldon) All in favour

***Meeting closed 9pm***

- (I) NALC Salary increase for 2023.  
Cler provided details of pay award and back pay due to staff.
- (II) Clerks letter of resignation.
- (iii) To receive an update on Manor Farm access and land registry listing for pond.

***Meeting reopened 9.14pm***

Being no further business, the meeting closed at 9.15 pm  
Date

Chairman

DRAFT

## Ettisley Parish Council

### PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
50 Room Hire	21/09/2023		Nat West current accc	1948	room hire	Cade pavillion	Z	26.25		26.25
51 Contingency	17/10/2023		Nat West current accc	1949	battery for mobile speed sign	Swarco UK & Ireland Ltd	S	350.00	70.00	<b>26.25</b> 420.00
53 Street lights	17/10/2023		Nat West current accc	DDR	street lighting energy	Drax	L	4.25	0.21	<b>420.00</b> 4.46
54 Street lights	17/10/2023		Nat West current accc	DDR	street lighting energy	Drax	L	1.20	0.06	<b>4.46</b> 1.26
52 Insurance	17/10/2023		Nat West current accc	1950	Insurance	Arthur J Gallagher Insurance	Z	1,482.50		<b>1.26</b> 1,482.50
55 Village Green	30/10/2023		Nat West current accc	1951	Grass cutting	Bradgate ltd	S	900.00	180.00	<b>1,482.50</b> 1,080.00
58 Room Hire	30/10/2023		Nat West current accc	1955	room hire	Cade pavillion	Z	11.25		<b>1,080.00</b> 11.25
57 HMRC	30/10/2023		Nat West current accc	1954	paye	HMRC	Z	86.20		<b>11.25</b> 86.20
56 Salaries	30/10/2023		Nat West current accc	1952 1953	salary	Staff	Z	450.18		<b>86.20</b> 450.18
60 Street lights	09/11/2023		Nat West current accc	DDR	street lighting energy	Drax	L	124.00	6.20	<b>450.18</b> 130.20
61 Street lights	09/11/2023		Nat West current accc	DDR	street lighting energy	Drax	L	129.93	6.50	<b>130.20</b> 136.43
62 Contingency	09/11/2023		Nat West current accc	1958	engraving allotment trophies	Darren Stevenson	Z	24.00		<b>136.43</b> 24.00
59 The Green Water	09/11/2023		Nat West current accc	1957	Water bill	Source for Business	S	42.83	8.57	<b>24.00</b> 51.40
63 Office rent	13/11/2023		Nat West current accc	1959	office rent	Holywell cum Needingworth	Z	216.25		<b>51.40</b> 216.25
<b>Total</b>								<b>3,848.84</b>	<b>271.54</b>	<b>4,120.38</b>