

**MINUTES OF MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY 10<sup>th</sup> MAY 2022 at THE CADE at 7.30pm**

The meeting will be open to the public unless the Council otherwise directed.

For the health, safety and well-being of our community Covid-19 guidelines will be followed and social distancing, wearing of face masks and hand sanitising will be observed.

**PRESENT:**

Cllr R Pinner (Chairman)  
Cllr A Weldon  
Cllr E Painter  
Cllr M Lines  
Cllr M Cropley  
Cllr S Ellis  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

5 members of public.  
CCC Councillor M Smith

**1. Election of Chairman**

1.1 To elect a chairman for 2022/23

Resolved: That Cllr Pinner be elected as Chairman (Prop Cllr Weldon 2<sup>nd</sup> Cllr Ellis) All in favour.

1.2 To receive Chairman's Declaration of Acceptance of Office

Cllr Pinner signed the Chairmans declaration of acceptance of office.

**2. Apologies.**

To receive and accept Apologies for Absence.

SCDC Cllr M Howell - personal

**3. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

None

**4. Minutes**

To confirm the Minutes of the Meeting held on 8<sup>th</sup> March 2022.

**Resolved:** That the minutes be signed by the Chairman as a true and correct record. (Prop Cllr Painter 2<sup>nd</sup> Cllr Weldon) All in favour.

**5. To elect a Vice Chairman.**

**Resolved:** That Cllr Ellis be elected as Vice Chairman (Prop Cllr Cropley 2<sup>nd</sup> Cllr Lines) All in favour.

**6. Parish Council Representatives on Outside Bodies.**

6.1 To nominate Parish Council Representatives to outside bodies for 2022/23

List attached Appendix A

**7. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

A resident spoke to thank Mr J Pettifor for his service to the community whilst on the Council.

A second resident asked about the lighting for the play area.

A third resident asked if a representative of the Council could attend The Cade meetings. Cllr Weldon is responsible for Cade membership so attends some meetings and it was agreed that if she is unable to attend another Councillor would attend if at all possible so sharing the responsibility.

**8. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

Cllr Smith agreed to forward email link to enable receipt of East/West rail link information.

Cllr Smith agreed to arrange a meeting with the highways officer on site to see if a more robust LHI BID can be put forward when the scheme opens again in July.

The request for a road sign on St Neots Road was discussed and an email should have been sent to the Clerk advising of how the Parish Council can arrange and pay for a sign. Cllr Smith will keep on pressing for the CCC to install the sign.

Mr D Allet has been appointed as officer responsible for A428 project.

## 9. Matters arising from previous meeting

- (i) A428  
See item 8
- (ii) Village Drainage  
Cllr Pinner advised that the grant application has been submitted and a response is awaited.
- (iii) Zero Carbon Communities Grant Scheme  
Cllr Ellis updated those present on the rewilding of the verges. The seed has now been sown and germination will be  $\frac{3}{4}$  weeks.  
The trees on Church land have survived winter but will require watering as we go into Summer. As volunteers are required a notice will go out on Facebook and in the newsletter.
- (iv) Play Equipment/RoSPA report/jubilee bench.  
ROSPA report showed minor repairs required.  
New sign is installed.  
Wobble board will require attention from supplier.  
The item will be on the July agenda.  
Grant for a jubilee bench has been submitted and decision awaited.
- (vi) Grass cutting – CCC  
Cllr Pinner advised that Bradgate's had quoted for verge cutting at £280 plus VAT/cut.  
Suggested 1 cut per month to be done whilst on site doing The Green.  
**Resolved:** That the quote be accepted (Proposed Cllr Weldon 2<sup>nd</sup> Cllr Lines) All in favour.
- (vii) Bus shelter.  
Clerk provided updated quotes from contractors who had previously quoted.  
1 contractor said he no longer wished to quote.  
Cllr Painter expressed a dislike of plastic, but Cllr Weldon pointed out that plastic would be cheaper on maintenance.  
Cllr Lines questioned whether planning permission would be required for plastic to be used in a conservation area.  
**Resolved:** That the quote from Clearview Installation Ltd of £4600 plus VAT be accepted subject to the plastic being brown in colour. (Prop Cllr Lines 2<sup>nd</sup> Cllr Weldon) All in favour.
- (viii) Bin lorries – The Green  
Cllr Pinner advised that SCDC will be writing to residents on cross path regarding parking on bin lorry days.  
Reinstatement of the Green is ongoing.
- (viii) Tree works  
Cllr Pinner confirmed that only 1 quote had been received and that following a site meeting a final quote was awaited.

## 10. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 12th July 2022

Items to report

- Newt survey: Pond samples taken on 18<sup>th</sup> April 2022.
- Parish office will be closed Monday 6<sup>th</sup> June – staff taking day in lieu of working 2<sup>nd</sup> June for Jubilee celebrations Needingworth
- There will be a need to call a full Parish Council meeting before 30<sup>th</sup> June in order to sign off year end accounts & AGAR. Date 28<sup>th</sup> June 2022

## 11. Members reports

- (i) Parish Forum

**None**

- (ii) Village working party.

Cllr Pinner advised that the last session was well supported by 12 volunteers who dressed the paths in the pocket park and cut back vegetation and cleared the ditch.

- (iii) Parish plan survey.  
Cllr Pinner confirmed that the questionnaires had been delivered to every household and that the feedback would be collated and brought to Council
- (iv) Speedwatch  
Cllr Pinner reported that the last session showed a dramatic increase in vehicles from 80/90 going up to 200/hour.  
Of these there was a high proportion of offenders.  
The volunteers continue to do a good job.
- (v) Carbon neutral projects  
See item 9(iii)
- (vi) County broadband.  
Cllr Painter reported that BT had been surveying the village.  
Cllr Lines asked what happened to the CCC project to install fibre broadband. CCC Cllr Smith agreed to find out.  
County broadband are surveying residents' opinion and will call a meeting if enough interest is shown.

## 12. Finance and Risk

12.1 To approve the following accounts for payment:

### Financial Year 2021/22

- (i) Miss J Bowd salary March £ 389.04
- (ii) Mrs A Jackson March £103.55
- (iii) Impie Ltd play area sign £234.00
- (iv) HMRC March £97.40

**Resolved:** That the accounts for payment as listed be approved (Prop Cllr Painter, 2<sup>nd</sup> Cllr Weldon) All in favour.

### (ii) Financial Year 2022/23

- (i) Miss J Bowd salary April £392.77
- (ii) Mrs A Jackson April £88.29
- (iii) Bradgate grass cutting £528.00 (April) May £528.00
- (iv) Holywell-cum-Needlingworth PC £216.25 Office rent
- (v) Mr Pinner reimbursement for seeds £140.00, Wire & posts for allotments £107.62
- (vi) HMRC April PAYE £78.60
- (vii) RoSPA £121.80
- (viii) Open spaces society membership £45-00
- (ix) CAPALC membership £295.39
- (x) N Power – bus shelter £11.43

**Resolved:** That with the addition of the accounts for payment as listed be approved (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Painter) All in favour.

12.2 To note the bank reconciliation as at 31<sup>st</sup> March 2022

**Noted**

12.3 To note the budget report dated 5<sup>th</sup> May 2022

**Noted**

12.4 To note the result of the LHI BID panel.

**Noted**

12.5 To note the RoSPA play area report dated 29<sup>th</sup> April 2022.

Full report to be on July agenda.

**Noted**

12.6 To approve Jubilee celebrations as a Parish Council event and to note requirements and exclusions from insurance policy.

Cllr Weldon stated the next jubilee meeting is 18<sup>th</sup> May 2022.

**Resolved:** That this community event is led by the Parish Council (Prop Cllr Lines, 2<sup>nd</sup> Cllr Ellis) All in favour.

12.7 To approve purchase of commemorative jubilee gift for school children.

Options considered included seeds. Badges, bookmarks & mugs.

It was agreed that this was a unique event and should be marked with a souvenir that will be kept

and valued by the recipient.

**Resolved:** That a coin be purchased for each child in the village under the age of 16. (Prop Cllr Ellis , 2<sup>nd</sup> Cllr Weldon ) All in favour.

12.8 To note the 3 monthly investment report from Gibbs Denley.

Cllr Pinner will arrange a presentation ready for the next meeting by Gibbs Denley.

**Noted.**

### 13.Planning

13.1 To consider report on meeting with residents and correspondence from resident Manor Farm relating to planning applications.

Cllr Pinner reported on the amicable meeting with the residents and in his opinion progress in being made.

It was agreed that this item should be brought back to the next meeting for a full discussion.

### 14.Policy

**To review and approve the following policy documents.**

(i) To adopt the General power of competence.

Clerk provided criteria and meaning of this power to members.

**Resolved:** That the General power of competence be adopted (Prop Cllr Lines 2<sup>nd</sup> Cllr Weldon) All in favour

(ii) Financial regulations

**Resolved:** That the financial regulations be approved (Prop Cllr Lines 2<sup>nd</sup> Cllr Weldon) All in favour

(iii) Standing orders.

**Resolved:** That the above policy documents be approved. (Prop Cllr Lines, 2<sup>nd</sup> Cllr Weldon) All in favour.

### 15.Correspondence

To receive correspondence and agree any actions: -

(i) To approve use of The Green for a marquee outside of The Cade on 30<sup>th</sup> July 2022.

**Resolved;** That the request be approved subject tot usual conditions (Prop Cllr Painter 2<sup>nd</sup> Cllr Lines ) All in favour.

(ii) To note H Morris conference 30<sup>th</sup> June 2022 and agree attendance.

**Noted**

(iii) To note Her Majesty's Platinum Jubilee - Update for Parish Councils

**Noted**

(iv) To note report relating to Local Plan dated 1<sup>st</sup> April 2022

**Noted**

### 16. items to report

- Clerk reported a request form resident for tree works outside of their property.
- Clerk reported email concerning erosion of the Green. Cllr Ellis felt that a solution need to be found that worked with modern day living. Clerk asked to put this onto the July agenda.

Being no further business, the meeting closed 8.45 pm.

Signed

Chairman

Date: