

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY 10<sup>th</sup>  
MARCH 2020 AT 7.30 PM AT THE CADE**

**PRESENT:**

Cllr R Pinner (Chairman)  
Cllr M Cropley  
Cllr A Weldon  
Cllr S Ellis  
Cllr M Lines  
Cllr J Pettifor  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

CCC Cllr M Smith  
SCDC Cllr N Wright  
No members of public.

**85. Apologies.**

To receive and accept Apologies for Absence.

Cllr D Stephenson – personal  
SCDC Cllr N Howell

**86. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllr J Pettifor item 94.1(iv) – neighbouring property  
Cllr R Pinner 94.1(iv) – neighbouring property  
Cllr R Cropley 94.1(iv) – neighbouring property  
Cllr M Lines 94.1 (ii) – applicant.  
Cllr R Pinner Community speed watch  
Cllr A Weldon declared an interest in The Cade/Six villages newsletter

**87. Minutes**

To confirm the Minutes of the Meeting held on 14<sup>th</sup> January 2020.

**Resolved:** That with the minutes 14<sup>th</sup> January 2020 be signed as a true and correct record. All in favour (Prop Cllr Cropley, 2nd Cllr Lines).

**88. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

**None**

**89. District and County Councillor Reports**

To receive verbal reports from district and county councillor.

CCC Cllr M Smith:

Confirmed that all was in hand for computer courses on 20<sup>th</sup> April. Cllr pinner asked that the production of the flyers be chased up.

Cllr Smith asked to be copied into the response to the stopping up order item 94.1 (iv) so that she is aware of Parish Councils decision and comments.

A meeting has been arranged with Highways England to discuss the A428 on Friday 27<sup>th</sup> March at 11.30am. Cllr Pettifor to check that The Cade is available.

Cllr Pettifor asked about the drainage in Caxton End as Cllr Pinner has been advised that CCC will only get involved if the drain has collapsed. Also the stopping up order application will hinder future work to the drains as a building now covers the drain. Cllr Smith will look into the matter.

Cllr Pinner asked about the reinstatement of the 30mph signs and the speed reduction white lines that are already fading/peeling.

SCDC Cllr N Wright spoke about the combined authority and the mayors drive to deliver on the £100,000 homes. The scheme has been well received and Northstowe will be included in the roll out. Details of the scheme are not fully known at this stage.

Cllr Wright encouraged the Council to take a look at the VE75 grant scheme for a memorial (e.g. seat) to make the event.

Cambridge- Oxford rail route has been announced and there will be a station at Cambourne. This will place additional pressure on the area to take more housing. The Mayor of the combined authority has cancelled the Cambridge guided busway scheme in favour of a Metro system.

SCDC planning process changes are being challenged in the high court. When settled 98% of applications will be officer led.

Cllr Pinner asked why the Council were to be consulted for a third time on the rural exemption site. The Clerk shared the frustration at the difficulty in arranging meetings at short notice and the lack of co-operation in contacting the planning officers.

There was no progress on the replacement bin for the bus shelter.

Cllr Pinner asked for an explanation of the term "stopping up order" Cllr Wright was unable to help but Cllr Pettifor considered it a way of regularising development that has breached the planning application.

## 90. Matters arising from previous meeting

- (i) A428 Black Cat to Caxton Gibbet

Covered in item 89

Cllr Pinner is attending a meeting on 18<sup>th</sup> March.

- (ii) Village Drainage

Covered in item 89

Work still needs carrying out in Potton End. Recent heavy rain has caused flooding onto the road.

Clerk to contact Mr B Heffernan at CCC to ask for assistance in getting residents to meet their obligations.

- (iii) Asset of community value

Clerk provided letter of decline from SCDC. Which was noted. See item 95(iii)

- (iv) VE day 75

Cllr Weldon updated members on the progress. Invitations printed. Bouncy castle to be covered by Church insurance.

All risk assessments carried out.

Cllr Pinner stated that Councils should apply to SCDC for the VE75 grant – members agreed.

- (v) Land registry regarding registration of right of way over The Green.

Easement has been registered by Land registry.

Cllr Cropley spoke regarding the previous court case stating that permitted access is granted but not a recognised right of way. In his opinion the Land registry are at error.

**Resolved:** That the Clerk write to both the Land registry and the Ely Diocese to advise of the Parish Councils decision to dispute the decision and seek legal advice on the matter .All in favour

- (vi) Cambridge-Oxford rail link

Covered in item 89

- (vii) Damage to The Green and Bylaws

21 The Green – The Clerk has written asking for residents not to park on The Green and this request has been effected. However the damage done has not been repaired. Clerk to write to property owners seeking agreement to reinstate the land to its original standard.

Old House-Cllr Pinner has met with the owner who has agreed to repair damage done by regular parking when the weather improves. He is also intending to build a garage on site but will advise when the plans are ready.

## 91. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 12<sup>th</sup> May 2020

Annual parish Meeting 12<sup>th</sup> May 2020

Items to report

- SCDC acknowledge receipt of the 2020/21 precept requirement of £13432.00. The precept will give a Band D equivalent for 2020/21 of £73.40.

This is an increase of £5.38 or 7.91% above the Band D equivalent charge in 2019/20. The precept requested is £1121.00 higher for 2020/21 than the previous year. The tax base has increased from 181.0 to 183.0 this results in an increase to the Band D equivalent cost.

- Road sign Cambridge Road: “Thanks for reporting this. Unfortunately I have no budget to repair this at the current time so I will keep the report open and arrange repairs in the new financial year”.

## 92. Members reports

- (i) Parish Forum  
Cllr Pinner reported that the liaison meeting was well chaired and informative. Street lighting is to be upgraded to LED. There was an update on shared waster services and grant availability. Garden centres where the free tree voucher can be exchanged have been visited and Oakington garden centre will provide 3 free of charge under the scheme. 3 fruit trees are to be collected to be planned at far end of the allotments.
- (ii) Village working party.  
Well supported event on Saturday 7<sup>th</sup> March. Wood chipping on woodland paths restored and the brook was cleared of debris.
- (iii) Parish plan survey.  
Cllr Pinner is keen to introduce the green dog walker scheme which is very successful in Fenland. The 30mph stickers are to be re distributed and possibly placed onto lamp posts to aid speed reduction through the village.
- (iv) Speedwatch.  
Starting summer hours shortly.  
Joint meeting with Parish plan steering group to be arranged.
- (v) Zero carbon event  
Cllr Ellis spoke advising that the event was reasonably well supported. The speakers were well received and generated interest within the residents as to what can be done.  
Next meeting arranged for 20<sup>th</sup> April 2020.

## 93. Finance and Risk

93.1 To note the bank reconciliation as at 3<sup>rd</sup> March 2020.

**Noted**

93.2 To note the budget report of 3<sup>rd</sup> March 2020.

**Noted**

93.3 To approve the following accounts for payment:

- (i) Salary March 2020 £323.55 Miss J Bowd, March 2020 £67.61 Mrs A Jackson
- (ii) Haven – street lighting £21.64 and £2.01

2020/21 Financial Year

(iii) CAPALC membership & DPO fee £283.96

(iv) Clerk advised that 2 further invoices had been received from Holywell-cum-Needlingworth Parish Council for quarterly rent and contribution to Practitioners Conference totalling £295.78

**Resolved:** That with the additional payments the payments be approved. (Prop Cllr Pettifor, 2<sup>nd</sup> Cllr Cropley) All in favour.

93.4 To consider quotes for repairs to the bus shelter.

Cllr Pinner reported that this will be a major project and that further quotes will be sought and the matter brought to the next meeting.

93.5 To note that the grass maintenance contract for 2020-2023 has been signed by Bradgate.

**Noted**

93.6 To note the correspondence from Gibbs Denley regarding the Investment Balance – completion

**Noted**

93.7 To approve procedures in the event of Coronavirus outbreak.

**Resolved:** That the procedures in the event of Coronavirus outbreak be approved. (Prop Cllr Weldon , 2<sup>nd</sup> Cllr Cropley ) All in favour.

## 94.Planning.

94.1 To consider the following applications: -

- (i) S/0034/20/FL Ground floor front extension, garage conversion, facade alterations and all associated works.

17 , The Green, Eltisley, PE19 6TG

**Resolved:** That the application be approved. All in favour

- (ii) S/0169/20/FL Creation of wildlife pond to be used as a habitat by great crested newts  
Papley Grove Farm, St Ives Road, Eltisley, St Neots, PE19 6TW

**Resolved:** That the application be approved. 5 in favour 1 abstention

- (iii) S/4432/19/FL & S/4433/19/LB Restoration and conversion of 5 no. historic barns to form a family annexe, non-residential store, workshop and gym and two holiday lets (Resubmission of S/3967/18/FL)

Manor Farmhouse, 38, Caxton End, Eltisley

**Resolved:** That the application be approved  
but comments to be made as follows;

- The curtilage as shown on the block plan encroaches onto The Green.
- The development would increase traffic outside of the village school. Council request that consideration is given to working hours and delivery times so avoiding school drop off and pick up times.
- Currently the property has right of access over The Green for 1 property, there is no right of access for the increased development.

(Prop Cllr Weldon 2<sup>nd</sup> Cllr Pettifor) All in favour

- (iv) To consider the proposed stopping up of highway at 82 Caxton, End, Eltisley, St Neots Cambridgeshire PE19 6TJ os grid reference: e : 527513 n: 259435

**Resolved:** That the application be objected to on the following grounds:

Council contacted the planning authority on day 1 of the works commencing stating that the building was not as per the application and that it was encroaching onto the highway. The planning authority chose to take no action and have therefore permitted a situation which could have been prevented.

- Council consider that the garage should be removed.
- Visibility is impaired by the building being in the incorrect location.
- There is an overhead power supply right on the boundary and the garage is now too close infringing on the utility supply.
- The village drainage system is also affected as the building broke a drain which is now located under the foundations.

(Prop Cllr Lines , 2<sup>nd</sup> Cllr Cropley ) All in favour

- (v) 20/01105/HFUL Demolition of existing front and side extension and erection of single storey front, side and rear extension.

1 Greenfields Eltisley PE19 6TN

**Resolved:** That the application be approved (Prop Cllr Weldon 2<sup>nd</sup> Cllr Ellis) All in favour.

## 95. Correspondence.

To receive correspondence and agree any actions:-

- (i) To note the Adoption of the Greater Cambridge Sustainable Design and Construction Supplementary Planning Document

**Noted**

- (ii) To note the Village Design Guide SPDs – adoption

**Noted**

- (iii) To note decision of SCDC not to list The Eltisley as an asset of community value.

**Noted**

- (iv) To consider letter from Fewes Lane Consortium Ltd dated 3<sup>rd</sup> February 2020.

**Noted**

- (v) To note Update on items referred to Planning Committee.

**Noted**

- (vi) To note letters from SCDC: Update on planning delegation scheme at South Cambridgeshire District Council

**Noted**

- (vii) To consider Local Enforcement Plan for Minerals and Waste Development in Cambridgeshire

**Noted**

- (viii) To consider letter from resident 12 Caxton End

Members considered the letter received and were disappointed with its content especially coming from a Parish Councillor. The sign in question clearly breaches section 5 of the bylaws dated 17/7/1980 and residents have complained to members of the Council.

**Resolved:** That the Clerk reply to the letter advising of the breach of the bylaws and the need to seek permission for any signs to be placed on lamp posts. (Prop Cllr Pettifor 2<sup>nd</sup> Cllr Pinner) All in favour.

- (ix) To approve representatives -Traffic Management Course - 17th April

**Resolved;** that Cllr Weldon will attend. All agreed

## 96. Parish Council Facebook Page.

To receive a report from Cllr S Ellis and agree any actions.

A paper was tabled by Cllr Ellis out lining options and his proposal.

Concerns were raised over the need to establish protocols to prevent “trolling” and inappropriate use of the site.

Members felt a page would be a positive way forward to engage with residents is guidelines can be agreed.

Cllr Ellis asked that everyone look at established sites to decide what type of page they preferred prior to the next meeting.

## 97. Items to report

- Clerk advised that there will be a further consultation on the rural exemption site asking members to reply to emails as a matter of urgency should it be necessary to call an extra ordinary meeting to discuss.
- Clerk also advised of request for tree works 23 The Green. No objections raised.

## 98. To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.

**Resolved:** That the meeting be closed due to the confidential nature of the item to be discussed. **All in favour**

## 99. To note correspondence from CCC regarding operation London Bridge.

*Meeting reopened 10.02pm no members of the public returned.*

Being no further business the meeting was closed at 10.03 pm

Signed

Chairman

Date:

