

**MINUTES OF AN MEETING OF ELTISLEY PARISH COUNCIL HELD ON TUESDAY  
12<sup>TH</sup> NOVEMBER 2019 AT 7.30 PM AT THE CADE**

**PRESENT:**

Cllr R Pinner (Chairman)  
Cllr M Cropley  
Cllr S Ellis  
Cllr J Pettifor  
Cllr A Weldon  
Cllr D Stephenson  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

No members of public  
County Councillor M Smith  
District Councillor M Howell

**57. Apologies.**

To receive and accept Apologies for Absence.

Cllr M Lines- personal

District Cllr N Wright- personal

**58. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllr R Pinner Community speed watch

Cllr M Cropley – Eltisley history society

Cllr A Weldon – Item 66.2 personal

**59. Minutes**

To confirm the Minutes of the Meeting held on 30<sup>th</sup> October 2019.

**Resolved:** That the minutes 30<sup>th</sup> October 2019 be signed as a true and correct record.  
All in favour (prop Cllr A Weldon 2nd Cllr S Ellis).

**60. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

**None**

**61. District and County Councillor Reports**

To receive verbal reports from district and county councillor

County Councillor M Smith spoke to confirm that it would be possible to work with CCC to provide computer courses for those residents wishing to gain skills and confidence in using the internet. A group email will be set up to arrange the courses cost to be discussed. CCC will be consulting on their budget before the January meeting of the Parish Council. The problem with the vegetation on Cambridge Road has been reported to Highways England.

Cllr Smith advised of other Parishes that are looking to set up warden schemes to assist vulnerable residents and suggested that Eltisley consider whether or not such a scheme would work in Eltisley. A scheme would require funding but grants may be possible through Cultivate and Innovate scheme. Next round of funding opens February 2020.

It was agreed to bring this to the January meeting.

Cllr Pinner asked if repairs could be made to the potholes on Cross path.

Cllr Pinner also asked a joint question regarding the street light on ~~St Neets Rd~~ The Green that has been removed following vehicle collision. This is vital for lighting a main access road

and for legalising the 30mph speed limit. Cllr Howell asked that details be emailed to him as it is a SCDC matter.

SCDC: Cllr M Howell asked if the bin had now been replaced at the bus shelter- response was negative so he will continue to chase.

Local Plan for 2031-2040 started. He advised to monitor the call for sites as any new road scheme attracts further housing development.

Bourne airfield plans have now been approved 3500 homes, Eltisley may wish to consider traffic measures to prevent rat running.

Cllr Pinner asked if SCDC give consideration to the impact of development on small country roads he quoted specific issues relating to 82 Caxton End. Cllr Howell asked that this matter be raised with Cllr Wright.

SCDC have started budget setting but due to elections the "rules" have not been made available so it may not be possible to agree within present timescales.

## **62. Matters arising from previous meeting**

### **(i) A428 Black Cat to Caxton Gibbet – Eastern Area Community Forum**

Cllr Pettifor and Cllr Weldon attended the recent forum. Cllr Pettifor spoke making robust representation on behalf of Eltisley wanting to know what actions will be taken to address concerns raised by both residents and the Parish Council to the scheme. Action needs to be taken to stop the village becoming a through route for vehicles. Cllr M Smith suggested contacting Ann Marie Rogers or Hazel Gardner – Highways England to request a meeting.

### **(ii) Village Drainage**

Cllr Pinner reported a message from I Lutie advising that following heavy rain recently that the drainage was working well. A small restriction problem has been identified near the pocket park and it was agreed that this would be sorted by a working party.

Remedial action still to be taken by residents in Potton End Clerk asked to write reminding those affected of their riparian responsibilities and to resend the literature supplied by CCC on the matter.

### **(iii) The Green- bollards**

Cllr Pinner reported an excellent effort by the recent working party to reset the posts on Cross Path, this was achieved in one day. The oak posts have been ordered and once received another working party will be arranged to put them in place.

Cllr Ellis reported that some residents have issues with the posts on Cross Path as they are having difficulty parking. The bollards are being re-sited to prevent parking cars eroding The Green.

### **(iv) Asset of community value.**

Cllr Stephenson asked for an explanation of what an Asset of community value was and the Clerk outlined the implications of listing a premises.

Clerk went on to say that she had spoken with SCDC and that the application was almost complete for submission. It was agreed that the Clerk write to The Eltisley advising them of the application.

### **(v) VE day 75.**

Cllr Weldon updated members of actions to date and confirmed that a planning meeting was to be held on Monday 18<sup>th</sup> November at 7.30pm Cllr Cropley agreed to attend on behalf of the Parish Council.

Foreseeable issues: fund raising, Insurance and use of the village green.

### **(vi) Play Area**

Clerk advised of invitation from Saffron Walden Council who are organising a TGO sponsored event 21<sup>st</sup> November @ 2pm.

It was not thought necessary to attend.

Stepping logs at Play Park still to be removed.

Cllr Pinner asked about tree works from the May meeting, Cllr Pettifor said this had been circulated by The Clerk.

Cllr Pinner also spoke about the poor state of repair of the seat on ~~St Neots Road~~. The Green. Clerk to obtain prices for a replacement oak seat. Council may consider making this a memorial bench if a sponsor comes forward.

Parish Council Facebook page: Cllr Ellis spoke suggesting that a Facebook page would be beneficial in the dissemination of information to residents.

He had spoken with Webmaster regarding the formulation of a strategy for promoting the village via the website.

A lengthy discussion took place over pros and cons of using Facebook. Clerk reminded members that all information published in the name of the Parish Council should be issued via The Clerk as the proper officer.

Cllr Ellis agreed to look into the matter further and the item to be placed onto the January agenda.

Zero carbon Initiative: Cllr Ellis spoke of his desire to get the whole village engaged with this initiative. Cllr Pettifor stated that the church was now an Eco church. The deadline for grants to assist with any projects is October 2020. It was agreed to put the matter into the next newsletter with a view to arranging a meeting with speakers to energise the village into action.

### 63. Clerks Report.

To receive written report.

Meeting Dates: –

Full Council – Tuesday 14<sup>th</sup> January 2020

Items to report.

- List of meeting dates for 2020/21 attached.

#### ELTISLEY PARISH COUNCIL MEETING DATES FOR 2020/21

<b>2020</b>	
January	14th– Full Council
March	10th – Full Council
May	12th– Full Council/ Annual Parish Meeting
July	14th – Full Council
September	8th – Full Council
November	10th – Full Council
<b>2021</b>	
January	12th – Full Council
March	9th – Full Council

- January 14<sup>th</sup> meeting will include setting of precept for 2020/21 financial year.
- CAPALC AGM 4<sup>th</sup> December 7pm Millennium Pavilion Somersham
- Cllr S Ellis came forward to be the coordinator for Climate change and Cambridgeshire Climate Emergency
- Cambs Water bill £222.03 received 4/11/19 for The Green. Letter written contesting the invoice as no water used, tap closed off.

### 64. Members reports

- (i) Parish Forum.  
**None held.**
- (ii) Village working party.  
As reported regarding bollards item 62 (iii)
- (iii) Parish plan survey  
**None held.**
- (iv) Community gritting.  
Cllr Pinner reported that the new grit bins are now in situ and that volunteers may be called upon to assist with the spreading of salt as and when required.
- (v) Christmas Party 2019.  
Saturday 14th December 2pm start. Meet 1.15 to set up.  
Cllr Pettifor offered his apologies he will not be able to attend.  
Cllr Cropley – quiz.  
Cllr Weldon- Teas./Music/Speak to WI re mince pies  
Cllr Pinner to ask Charlotte about mulled wine. /children's prizes,  
The Cade have agreed that wine will be available on the day with payment after the event.  
Each Councillor asked to supply a raffle prize.

Cllr Pettifor advised of a problem with the new peace tree lights. Supplier sending a new plug and transformer but it may be a rodent problem which will require new lights being fitted this will involve the hiring of a cherry picker.

**Resolved;** That the cherry picker be hired if necessary. All in favour.

## 65. Finance and Risk

65.1 To note the bank reconciliation as at 2019.

**Noted**

65.2 To note the budget report of 5<sup>th</sup> November 2019.

**Noted**

65.3 To note the conclusion of audit, External auditor 2018/19.

**Noted**

65.4 To approve the following accounts for payment:

- (i) Miss J Bowd salary November £334.35, December £312.75 Mrs A Jackson  
November £104.82 December £67.81
- (ii) HMRC November £104.40. December £95.00
- (iii) Bradgate- grass cutting September £264.00
- (iv) PFK Littlejohn audit fee £480.00
- (v) Holywell-cum-Needlingworth Parish Council – quarterly rent £208.00
- (vi) Six Villages newsletter £150 ( village institute account)
- (vii) P T Pinner & son £1401.68 for oak posts – The Green.

Clerk advised of a further invoice for sum of £197.75 for additional Oak posts had been received and asked that payment for these be included.

**Resolved:** That with the addition of £197.75 that payments be approved (Prop Cllr Stephenson 2<sup>nd</sup> Cllr Weldon) All in favour.

65.5 To approve Local Highways Improvement Scheme: Eltislely Feasibility 20/21.

Members were pleased that the highways department had looked at the application favourably.

**Resolved:** That if approved the Parish Council will contribute £650 towards the cost of the scheme (Prop Cllr Weldon 2<sup>nd</sup> Cllr Pettifor) All in favour.

65.6 To note Gibbs Denley Investment Rebalance – completion

**Noted.**

## 66.Planning.

66.1 To consider the following applications approved:-

**None**

(i) Application Ref:

66.2 To note Planning Inspectorate APP/W0530/D/19/3234128: 1 Greenfields, PE19 6TN -  
APPEAL

**Noted**

## 67. Correspondence.

To receive correspondence and agree any actions:-

- (i) Letter from Eltisley History Society dated 11<sup>th</sup> September 2019.  
**Noted**
- (ii) Email advising of proposed LED upgrade to SC footway lights.  
**Noted**
- (iii) To consider Council motion to request re national community energy campaign  
**Clerk to monitor.**
- (iv) Email from Anglian Water advising of "Upcoming Anglian Water works in your area"  
**Noted**
- (v) To consider request to metal detect on Parish Council land.  
Since the agenda was issued the request has been withdrawn by the applicant.
- (vi) To consider correspondence from History society regarding milestones.  
Clerk to write to CCC in support of the aims Eltisley History Society to get the milestones moved into the village prior to A428 road improvements.
- (vii) To note the CPCA - bus user / non-user survey - Parish Councils  
**Noted**

## 68. Operation London Bridge

To adopt a protocol to be followed upon the death of a senior states person.

Members requested the following amendments be made and then the protocol be brought back for ratification.

- Condolence book to be located in the church
- Condolence book to be store in the village archive room
- Flag protocol to be added.
- Floral tributes- to be laid by Peace tree.
- Delete bell ringing.

## 69. Items to report.

- Cllr Pinner reported county speedwatch day on 22<sup>nd</sup> November, the group will be participating during daylight hours.  
A wind up meeting was held with the volunteers and it was agreed to carry our recordings on random days through winter.

Being no further business the meeting was closed at 9.28 pm

Signed

Chairman

Date: