

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 12th JULY 2016 AT 7.30 PM AT NEWTON PRIMARY SCHOOL**

PRESENT:

Cllr R Pinner (Chairman)
Cllr J Pettifor
Cllr S Childerley
Cllr M Cropley
Cllr A Weldon
Cllr M Loynes
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

No members of public

22. Apologies.

To receive and accept Apologies for Absence.
Cllr J Herring (personal)

23. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllrs Pinner, Cropley, Weldon all declared an interest in the Allotments for The Labouring Poor.

Cllr Pinner Community speed watch

Cllrs Pettifor & Weldon declared an interest in The Cade

Cllr Pettifor item 35.0 - personal

24. Minutes.

To confirm the Minutes of the Meeting held on 10th May 2016.

Item 15.1 was seconded by Cllr Childerley.

Resolved: That with the above amendment the minutes be signed as a true and correct record.

All in favour (prop Cllr Cropley 2nd Cllr Childerley)

25. Public Forum

To allow any member of the public to address the council.

Time Allowed 10 minutes

None.

26. District and County Councillor Reports

To receive verbal reports from district and county Councillor

County Councillor Smith confirmed that the posts for Cross Path are on order, installation date to be confirmed.

Devolution consultation underway. Details are on the CCC Website. Comments are encouraged as this is not yet decided. The matter of Mayor seems to be an item for discussion.

Simeon Carroll had met with Cllr Pinner but potholes remain to be fixed.

Cllr Smith agreed to follow up potholes along with LHI Scheme Caxton End.

Members were encouraged to attend the A428 meeting on 28th July 2016. Cllr Pinner advised he had contacted H Allen MP regarding the A428 and was awaiting a date for a meeting in August.

Cllr Pettifor asked when the information from the traffic survey would be available. Cllr Smith advised they would be published on the Highways England website.

Cllr Pinner asked about the trees Potton End which overhang the road. The Clerk confirmed that this had been logged with CCC and had received a response to say that it was being looked into.
Cllr Weldon asked if the bridle path Caxton End and the footpath B1040 could be cut.

District Cllr Loynes spoke over his concerns regarding the devolution proposal. He also reported working on traffic issues and speeding in Croxton and Caxton.

27. Matters arising from previous meeting

- (i) Cross Path
See item 26.
- (ii) Affordable Housing
Cllr Pinner reported that SCDC enabler J Fletcher had been liaising with Hastoe housing who are interested in considering the village as a potential site. A visit is to be arranged.
Mr Topham continues to explore potential on a site he owns.
Cllr Pettifor thought that the Topham site was the more favourable.
Cllr Loynes said he had also been negotiating with SCDC over a site.
The matter remains ongoing.
- (iii) Manor Farm Pond
Clerk to contact the owners to seek confirmation that they release claim on the Pond in order to bring closure to this matter.
- (iv) Pocket Park
Cllr Pinner reported issues with debris being left after Forest school visits.
The reply from the school was read out.
Cllrs Pettifor and Cropley asked that members clear up any debris found.
Cllr Pinner advised that the paths needed topping up with wood chippings.
He will arrange delivery and a working party to lay.
- (v) Play area- The Green
Cllr Pinner confirmed that the wobble board had been removed for repair and that the stepping log still needed removing in line with the recent RoSPA report.
Cllr Pettifor has replaced the shackle on the swing.
Seat requires replacing and Cllr Pinner will discuss with a resident who wishes to purchase a seat in memory of a relative.
Cllr Weldon asked that the Clerk contact the PCC as the seat by the church still requires a concrete base laying.
Cllr Pinner is to thank resident for carrying out the H&S inspections via the village newsletter.

28. Clerks Report

To receive written report.

Meeting Dates: –
13th September 2016 – Full Council

Items to report.

- Defibrillator registration form submitted to CHT 6/7/16
- No cold calling Zone- telephone message to say does not fit criteria but can supply stickers/literature about safety.
- Await contact re computer for PC use following application for funding under transparency code.
- Skip – The Old House. Date to be confirmed.

Clerk provided confirmation that the defibrillator will be on stream after final submission document submitted 13/7/16.
CCC Smith asked for details of the no cold calling application – she will investigate.

29. Members reports

- (i) Parish Forum
Cllr Pinner attended the Police Panel meeting. Presentation deferred as presenter called away. Mr Robbins has retired as Speedwatch co-ordinator. Mr P Jenkins taking over the role.
Those present asked that the crime figures for the area continue to be published.
- (ii) Village working party.
See item 27 (iv)
- (iii) Neighborhood Watch/Speedwatch
A session is planned for July
Recordings show a reduction in speeding cases from 25-30% down to 10-15%
- (iv) A428 update
Item already covered in County Councillors report.

30. Finance and Risk

30.1 To approve the following accounts for payment:

- (i) The Cade – Insurance £1689.73
- (ii) Eltisle PCC – Queen's 90th booklets £100
- (iii) Grounds by Rounds May £480, June £480.
- (iv) Clerk salary June £206.70, July £294.22 August £208.67
- (v) HMRC June £51.60 July £68.20 August £52.20
- (vi) Holywell-cum-Needingworth Parish Council £208 quarterly office rent.

Resolved: That with the accounts for payment be approved
All in favour (prop Cllr Cropley 2nd Cllr Weldon)

30.2 To note the bank reconciliation as at 4th July 2016

Noted

30.3 To note the internal audit report for year ending 31st March 2016

Noted

30.4 To appoint an internal auditor for 2016/17

Resolved: That Mr M Williamson Mijan Ltd be appointed as internal auditor for 2016/17. All in favour (prop Cllr Cropley. 2nd Cllr Childerley)

30.5 To note the reply from NGF Play regarding the RoSPA report.

Noted

30.6 To approve the wording of tender document – grass cutting

Cllr Pinner asked that the document be updated before issue.

Cllr Pettifor felt it needed to be established if the Council were cutting the area as amenity land or for the Cricket club. He suggested a meeting with the cricket club to seek their requirements although it was acknowledged that it may not be possible to meet their requirements.

The club have in the past been asked for fixture dates to enable the cutting to coincide, but this had not been forthcoming.

It was noted that the current contractor was very reasonable in his pricing.

Resolved: That a joint meeting be arranged before the September full

Council meeting to seek views of cricket club. All in favour.

30.7 To note salary increases as advised by SLCC/CAPALC
Noted.

31. Eltisley village institute

(i) To approve the amended trust deed for submission to the charities commission.

A lengthy conversation took place over the wording.

Cllr Cropley was unhappy that it was not a corporate trust but it was pointed out that the charities commission had rejected the application in that format.

Cllr Pettifor reiterated that the deed was very flexible. He stated that if this was not acceptable then there was no way forward.

Cllr Cropley pointed out an error point 16 should read 'Deed' not 'Need'

Cllr Pinner pointed out the Cllr Loynes needed adding to item 9. It was agreed that he would be added to 2 year retirement.

Resolved: That the deed be signed with the above amendments and witnessed by Cllr M Smith. Clerk to arrange for Cllr Herring to sign.

All in favour.

32. Planning

32.1 To consider the following applications received:-

(i) Application Ref: S/0967/16/FL

Conversion of old reading rooms into a 3 bedroom dwelling

Village Institute, The Green, Eltisley, St Neots, Cambridgeshire, PE19 6TG.

Cllr Pinner sought confirmation that the Green does not go around the rear of the property. Cllr Cropley confirmed that it did not.

Resolved: That the application be approved

All in favour (prop Cllr Weldon 2nd Cllr Loynes)

(ii) Application Ref: S/1650/16/FL

Single Storey Front, Side and Rear Extension following Demolition of Garage & Front Porch

27, Greenfields, Eltisley, St Neots, Cambridgeshire, PE19 6TN

Resolved: That the application be approved

All in favour (prop Cllr Weldon 2nd Cllr Childerley)

32.2 To note the following application that have been approved:-

(i) Application Ref: S/0667/16 - North East Farm, Cambridge Road, Eltisley

Removal of polytunnel and erection of one-half storey office.

Noted

33. Allotments for the Labouring Poor

To consider any matters relating to the Allotments and agree any actions.

Cllr Pinner had spoken with Mr Wright who has agreed to take the rubbish to the tip for £60, this will save on the cost of hiring a skip which was in region of £120 plus VAT.

3 plots were causing concern as they have not been tended. The Clerk is to write to those tenants.

34 Correspondence.

To receive correspondence and agree any actions:-

(i) Letter from MAGPAS dated 11th March 2016

To be dealt with by EVGT

(ii) To consider letter from Eltisley Cricket Club regarding cutting of The Green.

Noted. See item 30.6

(iii) Planning and New Communities Service Update

- Noted
- (iv) Trees Potton End
 - (v) Noted; see item 26
 - (vi) To consider request for use of The Green for hamster balls at children's party.
Clerk confirmed that the cricket club were not playing at home on the date requested.
She also confirmed that an area 20mx20m would need to be roped off. The hire company also hold public liability insurance.
Resolved: That the request be approved subject to insurance being held and agreement that any damage to the Green would be repaired. All in favour

35. Items to report

- Cllr Pinner
Bus Hubs. Letter received asking if it was of interest. It was agreed that this was not required.
Letter from potential purchaser of 82 Caxton End read out asking for PC comments. *(Cllr Pettifor declared an interest)*
Council will comment when a planning application is received.
Letter from resident regarding signage reviewed, Clerk to query with CCC Highways.
Vodafone scheme for improvements in the village – supported.
Letter advising of Big Lottery funding for 'celebrations' read out
- Cllr Pettifor noted that the issue of parking on footpaths continued to be of concern. Clerk to contact PCSO and to investigate window signs prior to September meeting.

36. To resolve to close the meeting due to the confidential nature of the matters to be discussed.

Resolved: That the meeting be closed due to the confidential nature of the matters to be discussed. All in favour

Meeting closed 9.30pm

Meeting reopened 9.37pm no members of the public returned.

Being no further business meeting closed 9.40 pm

Signed:
Chairman:
Date: