

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 14th MAY 2019 AT 8.00 PM AT THE CADE**

PRESENT:

Cllr R Pinner (Chairman)
Cllr M Cropley
Cllr A Weldon
Cllr M Lines
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

County Cllr M Smith
District Cllr M Howell
1 members of public

1. Election of Chairman

1.1 To elect a Chairman for 2019/20

Resolved: That Cllr Pinner be elected as Chairman for 2019/20 (Prop Cllr Weldon 2nd Cllr Lines) All in favour.

1.2 To receive Chairman's Declaration of Acceptance of Office

The declaration of acceptance of office was signed.

2 To note the resignation of Cllr J Herring.

Noted

3. Apologies.

To receive and accept Apologies for Absence.

Cllr J Pettifor- Personal

4. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllr R Pinner Community speed watch

Cllr A Weldon declared an interest in The Cade

Cllr R Pinner 16.1(ii) non pecuniary – neighbouring property.

Cllr M Cropley 16.1(ii) non pecuniary – neighbouring property.

5. Minutes.

To confirm the Minutes of the Meeting held on 10th January 2019 and 12th March 2019.

Resolved: That the minutes 10th January 2019 be signed as a true and correct record. All in favour (prop Cllr Cropley 2nd Cllr Lines).

Resolved: That the minutes 12th March 2019 be signed as a true and correct Record. All in favour (prop Cllr Cropley 2nd Cllr Lines)

6. To elect a Vice Chairman.

Resolved: That Cllr Pettifor be elected as Vice Chairman for 2019/20 (Prop Cllr Weldon 2nd Cllr Lines) All in favour.

7. Parish Council Committees

7.1 To elect members to the Parish Council Committees 2019/20

- Cllr Pinner- press officer, Parish plan steering group, Speedwatch.

- Cllr Croyley- Speedwatch, grass cutting monitor, noticeboards.
- Cllr Weldon- Parish plan steering group, footpath officer, The Cade representative.
- Cllr Pettifor-peace tree lights.

8. Parish Council Representatives on Outside Bodies.

8.1 To nominate Parish Council Representatives to outside bodies for 2019/20.

Resolved: Cllr Pinner Police panel. (If still held).

9. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

None

10. District and County Councillor Reports.

To receive verbal reports from district and county councillor

County Councillor M Smith asked if the planeings for Caxton End had been delivered this was confirmed however Cllr Weldon asked if there was a possibility of some more. Cllr M Smith a further deliver was in hand.

Cllr Pinner thanked S Caroll for arranging the spraying of the path along B1040. The Clerk was asked to write to Mr Caroll to this effect.

Cllr Smith asked if a further meeting with Mr Bunting regarding A428 was required. Cllr Pinner stated that the solution proposed does not solve the problem therefore Cllr Smith will look to arrange a further meeting. Cllr Lines asked if plans for the new junction following dualling could also be made available. Cllr Smith also agreed to follow up the required additional repeater signs and the damaged tarmac by the bus shelter.

District Cllr N Wright advised hat as he sits on SCDC planning committee he is willing to assist with any planning matters the Council may have. Current key issues are around being green this is slightly in contra to the current tax being levied on a second green wheelie bin.

Cllr Pinner asked if Cllr Wright could offer any support over the concerns about the development at 82 Caxton End, this has been passed to the planning officer. Cllr Wright also agreed to chase up the replacement litter bin for the bus shelter.

11. Matters arising from previous meeting.

- (i) A428
See item 10
- (ii) Village Drainage
Nothing to report.
- (iii) The Green- bollards
Cllr Pinner has started looking into pricing for wooden bollards they are approx. £100 each. Soft wood would be much cheaper but would need replacing sooner. Expect to need 20-30 bollards.
Clerk suggested this might be a suitable project for LHI BID funding.
Cllr Pinner will approach drainage contractors to ask about costs for installation.
"No parking" signs are in hand but works order awaited by the supplier.
Clerk to advise resident who had written in of the current situation.
- (iv) Cricket side screens.
These have now been removed.
- (vii) RoSPA play area report
Report was reviewed with the following actions to be carried out:
 - Strimming: Bradgates to be contacted and advised that the no strimming around the posts only applies to the play area.

- Stepping logs- continuous report as a hazard. Cllr Pinner to arrange a quote for removal by a contractor.
- Bolts on swing: These are self-locking nuts and not only can they not be tightened they cannot come undone. Therefore no further action.
- Smashed timber: Not easy to repair but will be looked at by a working party.
- Clerk to write to Mr C Bell to thank him for the work repairing the play equipment and painting the pump.
- Play House/Wobble board: Clerk to write to manufacturer again regarding location.

12. Clerks Report

To receive written report.

Meeting Dates: –

Full Council – Tuesday 14th May
Annual Parish meeting 14th May

Items to report.

- Clerk attended practitioner conference 13th-15th February 2019.
- Clerk on holiday 23rd-26th April 2019.

13. Members reports

- Parish Forum
Nothing to report
- Village working party.
Successful with a lot of good work having been completed.
- Parish plan survey
Nothing to report

14. Finance and Risk

14.1 To approve the following accounts for payment:

2018/19 Financial Year.

- Mr Bevan £40 repairs to wobble board
- Cambs County Council £755.47 Caxton End LHI BID contribution.

2019/20 Financial Year.

- Miss J Bowd salary April £300.78
- Holywell-cum-Needlingworth Parish Council office rent 1/4/18-30/6/19 £208.00
- S&D Services £4800.00 ditch works.
- Bradgate £264.00 grass cutting, April £528.00
- Eon £17.19 bus shelter electricity
- Papworth team ministry £260.00 information booklet printing
- CAPALC membership 2019/20 £234.65

Resolved: That, with the addition of payment of £57.60 to Mr R Pinner accounts for payment as listed be approved. (Prop Cllr Lines 2nd Cllr Weldon) All in favour.

14.2 To note the bank reconciliation as at 31st March 2018

Noted

14.3 To review the risk assessment and management for 2019.

Resolved: That the risk assessment be approved. (Prop Cllr Weldon 2nd Cllr Lines) all in favour.

14.6 To note internal auditors report May 2019.

Noted

14.7 To review Parish Council asset register.
Clerk requested to amend figures for the Bridge and the interpretation board which have been transposed.

Resolved: That with the above amendment the asset register be approved (Prop Cllr Cropley 2nd Cllr Lines) All in favour.

14.8 To consider assets of community interest.

Clerk asked to put this item onto the next agenda.

14.9 To approve bank transfer of £4800.00 from Deposit to current account.

Resolved: That the transfer be approved (Prop Cllr Weldon 2nd Cllr Lines) All in favour

14.10 To note the ROSPA play area report 30th April 2019 and agree any actions.

Noted (See item 11(vii))

15. End of Year Accounts

15.1 To approve accounts for the Year ending 31st March 2019

Resolved: That the accounts for the Year ending 31st March 2019 be approved (Prop Cllr Weldon 2nd Cllr Lines) All in favour

15.2 To complete and approve Annual Governance Statement for year ending 31^s March 2019.

The Clerk read out each statement in turn and a “yes” response recorded for each.

15.3 To approve Statement of Accounts on Annual Return for year ending 2019.

Resolved: That Statement of Accounts on Annual Return for the Year ending 31st March 2019 be approved (Prop Cllr Weldon 2nd Cllr Lines) All in favour

15.4 To approve text for Annual Return.

Resolved: That the text for the Annual return be approved> (Prop Cllr Cropley 2nd Cllr Lines) All in favour.

16.Planning

16.1 To consider the following applications received:-

(i) Application Ref: S/1501/19/FL Convert existing garage into residential use and erect new attached garage.

83, The Green, Eltisle, St Neots, Cambridgeshire, PE19 6TG

Resolved; That the application be approved (Prop Cllr Weldon 2nd Cllr Cllr Lines) All in favour

(ii) Application Ref: S/1515/19/FL Two storey front extension and first floor rear extension

Bluebell Cottage, 39, Caxton End, Eltisle, St Neots, PE19 6TJ

Resolved; That the application be approved (Prop Cllr Weldon 2nd Cllr Cllr Lines) All in favour.

17.Policies.

(i) To adopt the general power of competence.

Resolved; That the general power of competence be adopted.(Prop Cllr Weldon 2nd Cllr Cllr Lines) All in favour

18. Correspondence.

To receive correspondence and agree any actions:-

(i) To consider Rural Services Network call on Government for a Rural Strategy

Noted

(ii) To note the update on additional green bin collection policy – SCDC

- Noted**
- (iii) To note South Cambridgeshire District Council - Village Design Guide SPDs
- Noted**
- (iv) To consider participation in Merchant Navy Day 3rd September 2019. Cllr Cropley agreed to discuss with the history society.
- (v) To consider request for tree works adjacent to The Pond Caxton End. Cllr Pinner corrected the location which is Potton End. It was considered that the pollarded willow was of no special merit however the Clerk is to speak with the tree officer at SCDC.
- (vi) To consider correspondence relation to grass cutting. This item was dealt with at the Annual Parish Meeting
- (vii) To consider resident request to metal detect in the Pocket Park.
Resolved: that the request be approved subject to a formal written agreement being in place between both parties. (Prop Cllr Lines 2nd Cllr Lines) All in favour.
- (viii) To consider Salvation Army request for recycling bank
It was noted that there are already collection by the Church and the school.
Resolved: That the request be declined. (Prop Cllr Lines 2nd Cllr Cropley) All in favour.

20. To resolve to close the meeting due to the confidential nature of the item to be discussed.

Resolved: That the meeting be closed due to the confidential nature of the item to be discussed. **All in favour**

1 member of the public left the meeting @ 8.55pm

21 To discuss solicitors letter relating to The Pond ownership.

Meeting reopened 9.05pm 1 member of the public returned.

22. Items to report.

- Cllr Pinner reported correspondence from Gransden gliding club, he will report via the ramblings in the 6 villages' newsletter.
- Clerk advised members of a meeting 20th may 2019 at Cambourne for an updated on A428.
- VE Day 75: Cllr Weldon to discuss with history society the item will be brought back to the July meeting.
- Clerk advised of a water bill of £218.58 for The Green, as this tap has not been used the Clerk will be contesting the bill.
- Cllr Pinner advised of a caravan parked in Greenfields overhanging the pavement. He asked the Clerk to contact Cllr M Smith on the matter.

Being no further business the meeting was closed at 9.21 pm

Signed:

Chairman

Date: