

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 11th SEPTEMBER 2018 AT 7.30 PM AT THE CADE**

PRESENT:

Cllr R Pinner (Chairman)
Cllr M Cropley
Cllr A Weldon
Cllr J Pettifor
Cllr M Lines

Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

No members of public

35. Apologies.

To receive and accept Apologies for Absence.

Cllr J Herring- Personal

36. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

Cllrs J Pettifor & Cllr A Weldon declared an interest in The Cade
Cllr J Pettifor – The village Institute
Cllr A Weldon item 40(i) Personal – has been active in trying to resolve issues with A428 resurfacing.

37. Minutes.

To confirm the Minutes of the Meeting held on 10th July 2018.

Resolved: That the minutes be signed as a true and correct record.
All in favour (prop Cllr M Cropley, 2nd Cllr A Weldon)

38. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes
No members of the public were present.

39. District and County Councillor Reports

To receive verbal reports from district and county councillor
None present.

40. Matters arising from previous meeting

(i) A428.

Cllr Weldon reported on her meeting with Mr Eglington (Highways England) the 2 repairs already undertaken have not been successful so it has now been agreed that a 200m stretch of the road will be resurfaced. Cllr Weldon also passed on residents' complaints about the overnight music and foul language from the workers whilst work has been carried out. A date for the repair is awaited.

Cllr Pettifor asked if the cost was being reclaimed from the contractor.

Cllr Pinner read out an email dated 30th August 2018 from Mr S Greenhill (CCC Highways) regarding the ban on right turn from A428 into the village. Cllr Pinner

will be responding requesting a meeting to review the video evidence that is held. He also reported that there was no update on the route of A428. Cllr Lines advised that there will be tree works carried out on A428 over the next 2 weeks.

(ii) Peace tree lights.

Cllr Pettifor reported that he had not located a company that does supply and install. Therefore new lights will still require the hire of a cherry picker to put them up. He asked members whether they would like the tree dressed both sides. Cllr Pinner suggested that the old lights be offered to the Cade for use at social functions.

Resolved: That new coloured LED lights be purchased cost £264.00 (Prop Cllr Cropley 2nd Cllr Lines) All in favour.

(iii) Village Sign

Cllr Pinner reported that the repair work to the sign is now complete apart from the lead flashing.

Cllr Cropley stated he had received enquires as to whether the sign is at the same height post repair. Cllr Pinner replied that it is.

(iv) Highway matters.

Noted that the speed limit orders have been advertised

Await next steps on LHI BID for roundels under 2018/19 scheme.

(v) Bylaws

Resolved: That Cllr Weldon will remove existing board and take to local printers for amendment of fine and name of Parish Clerk. He will also look into cost of total replacement.

(Prop Cllr Weldon 2nd Cllr Pettifor) All in favour.

(vi) LHI BID 2018/19.

See item (iv) above

(vii) Village Drainage

Cllr Pinner advised that a meeting is arranged for 24th September @ 7.30 pm The Cade for residents identified as being directly affected requiring some maintenance. A second letter is to be sent to residents advising of the riparian rights. Cllr Pinner confirmed that he has added Newton primary school to the list for a letter to be sent. Cllr Pinner will also contact Mr Heffernon for a supply off the leaflets to accompany the letter.

Cllrs Pinner, Cropley and Pettifor to draw up a long term plan long term plan for the maintenance of the village drainage.

(viii) Manor Farm Pond

Clerk wrote as previously requested but has not had a response.

Cllr Pettifor felt that solicitors should now be engaged to write on behalf of the Parish Council advising that all efforts have been made for an amicable resolution but as no meeting can be arranged the Council consider it to be owned by the Parish under the Inclosure award.

Resolved: That the Clerk contact Hewittsons for advice (Prop Cllr Pettifor 2nd Cllr Cropley) All in favour.

(viii) Cllr Pinner reported that he has spoken to young residents regarding the request for a cycle track. In his opinion it is feasible for this to be accommodated in the pocket park.

Cllr Pettifor agreed that this would be a good location and Cllr Cropley concurred. Cllr Pinner will look into progressing this matter.

41. Clerks Report

To receive written report.

Meeting Dates: – Full Council – 13th November

Meeting dates 2019/20:

2019

January 15th (changed to 3rd Tuesday if approved as Clerk cannot make 8th due to other work commitments)

March 12th, May 14th, July 9th, September 10th, November 12th

2020

January 14th

March 10th

Items to report.

- Application made to Awards for All – Outdoor gym equipment
- GDPR- No longer a requirement to appoint a data protection officer (See standing order amendment order 21&15.

Clerk was asked to look into holding the January 2019 meeting on either the 9th or 10th

42. Members reports

(i) Parish Forum

Cllr Pinner reported that no meetings have taken place since the last Council meeting.

(ii) Village working party.

Cllr Pinner is looking to arrange a meeting at the end of October, date to be confirmed and advertised in the newsletter.

Cllr Pinner brought up the removal of the cricket screens for storage. There is no suitable location in the village, they can be dismantled and taken to Caxton or can be sheeted and left out. Consensus was that removal to Caxton would be preferable. Cllr Pinner will look into this.

(iii) Parish plan survey

Cllr Pinner reported that no meeting has taken place since last Parish Council meeting. He is still investigating outdoor gym equipment and has several parishes to visit to look at the equipment they have.

The Parish plan group have been working on updating the emergency plan (see item 43.6) There are some queries around personal data and GDPR. The Clerk was asked to contact SCDC to discuss.

(iv) Police Panel meeting

None held

Cllr Pinner noted that the rubbish bin by the bus shelter is missing. Clerk has reported to SCDC but will follow this up for replacement.

(v) Christmas party

Date of 15th December agreed to enable co working with the Church subject to the Cade being available.

Cllr Lines offered his apologies for 15th December.

Item to be placed on November agenda for final arrangements.

43. Finance and Risk

43.1 To note response for Came & Co regarding The Cade insurance.

Noted

43.2 To approve the following accounts for payment:

- (i) Miss J Bowd salary September 2018 £311.69, October £300.89

- (ii) Holywell-cum-Needingworth Parish Council office rent £208.00
- (iii) HMRC September £75.20 October £75.20
- (iv) Bradgate. Grass cutting July £264.00, invoice 21/7/18 £264
- (v) Mijan Ltd £60 internal audit fee
- (vi) Holywell-cum-Needingworth Parish Council Software contribution £40.00
- (vii) Mr R Pinner expenses £28-89
- (viii) The Cade buildings insurance £1561.14

Resolved; That the accounts for payment be approved. (Prop Cllr Cropley 2nd Cllr Weldon) All in favour.

43.3 To note the bank reconciliation as at 5th September 2018.

Noted

43.4 To appoint an internal auditor for 2018/19

Resolved : that Mijan be appointed as internal auditor for 2018/19 All in favour.

43.5 To review play area RoSpa report and agree actions.

Report was omitted from papers, Clerk apologies. Item to be placed onto November agenda.

Cllr Pinner to contact resident who carries out weekly checks to ensure these are still being carried out.

43.6 To consider SCDC email regarding an emergency plan.

See item 42(iii)

43.7 To approve amendments to Model Standing orders as advised by NALC July 2018

Resolved: That the amendments be approved. (Prop Cllr Cropley 2nd Cllr Weldon) All in favour.

44. Eltisley village institute

(i) To receive a verbal update on progress to date regarding investments and agree actions

Cllr Pinner apologised for late receipt of the information from the NFU and Gibbs Denley.

Cllr Pettifor commented that the NFU had supplied various funds open for investment.

Cllr Pinner commented that there may be room to negotiate the fees quoted.

Cllr Cropley queried the impartiality of the advice. Council considered that the advice supplied by Gibbs Denley was more comprehensive than that supplied by the NFU. It was also felt that Gibbs Denley are Independent Financial advisors.

Cllr Pettifor stated that it is not possible to predict the future but that the Council had carried out enquiries to meet due diligence.

Resolved: That £100,000 be invested with Gibbs Denley split equally between medium and long term investments. The remaining funds to be held as cash.

(Prop Cllr Lines 2nd Cllr Weldon) All in favour.

45. Planning

45.1 To consider the following applications received:-

(i) Application S/2866/18/VC

Variation of Condition 4 (Aerotows) 5 (Flying activities) 6 (Self launching sail planes) 7 (Hours of Operation) 8 (Aerotowing Equipment) of Planning consent S/0607/90/F for Use as Gliding Club and ancillary purposes

Land at Gransden Lodge Airfield, Cambridge Gliding Club Ltd, Gransden Lodge Airfield, Longstowe Road, Little Gransden, Nr Sandy, Longstowe Road

Resolved: That the application be objected to on the grounds of potential noise nuisance. (Prop Cllr Cropley 2nd Cllr Weldon) All in favour.

45.2 To note Cambridge Gliding Club - Variation in Conditions: withdrawal and re-

Submission.

Noted

46. Correspondence.

To receive correspondence and agree any actions:-

- (i) To consider email regarding tree, Caxton End
Resolved; That the Parish Council obtain quotes for removal of the tree.
(Prop Cllr Pettifor, 2nd Cllr Weldon) All in favour
- (ii) To consider SCDC Consultation – Gambling (2005 Act) Policy
Noted, no comment.
- (iii) To consider SCDC Consultation – Licensing (2003 Act) Policy
Noted, no comment.
- (iv) To note residents letter of thanks
Noted
- (v) To consider attendance CAPALC AGM 2018
Noted. No Cllr available to attend.

47. Items to report

- Cllr Weldon summarised the arrangements by the Eltilsey history society for weekend of 10th & 11th November commemorating the end of WW1. She advised that the history society would be producing a leaflet to be sent to all households in the village and that a financial contribution from the Council would be welcome. A sum of £15 was approved in line with the donation from the church.
- Clerk advised of the Coalition of Parish Councils meeting on 18th September. Cllr Weldon and Cllr Lines will try to attend.
- Clerk also advised of a residents query over the routing of the bridlepath, St Neots Road, on the definitive maps. Clerk will look into this matter.
- Cllr Pettifor is to attend the traffic management course being arranged by CCC. He also offered his apologies for the November meeting.
- Cllr Cropley supplied an update on the allotments. Plot 6 being given back however there is a waiting list so the plot should be re let fairly quickly.

Being no further business the meeting was closed at 9.04 pm

Signed:

Chairman

Date: