

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 11th JULY 2017 AT 7.00 PM AT NEWTON PRIMARY SCHOOL.**

PRESENT:

Cllr R Pinner (Chairman)
Cllr S Childerley
Cllr M Cropley (7.50 pm onwards)
Cllr A Weldon
Cllr J Pettifor
Cllr M Lines
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

District Councillor R Betson
Mr M Deas Cambridgeshire Acre
Ulrike Maccariello Hastoe Housing Association
2 members of public

20. Apologies.

To receive and accept Apologies for Absence.

Cllr J Herring
County Councillor M Smith

21. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllr Pinner Community speed watch
Cllrs Pettifor & Weldon declared an interest in The Cade

22. Minutes.

To confirm the Minutes of the Meeting held on 9th May 2017.

Resolved: That with the minutes be signed as a true and correct record.
All in favour (prop Cllr Childerley, 2nd Cllr Weldon)

23. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

Resident asked about the Parish Pan survey as mentioned in the last village newsletter as he had not received a copy.

Cllr Pinner apologised but the supplier had not delivered them as promised and it was after the newsletter had been published. They are expected to be delivered next week.

24. District and County Councillor Reports

To receive verbal reports from district and county councillor
District Cllr Betson spoke about the rebranding of the City Deal. Further work is being done to reduce the number of options before putting out to public consultation with a view to a decision being made by the end of the year.
In light of recent events in London all SCDC property is undergoing fire safety checks and a full report is due next month. Cllr Weldon commented that 1 property in the village has recent been clad.
Cllr Betson confirmed that as at date of the meeting no planning application had been received or pre planning advice sought for any development in the village between The Cade and Greenfields.

Cllr Pinner asked if the community chest fund was open which Cllr Betson confirmed.

She also confirmed that the possibility of an underground light railway is being looked into instead of a busway between Cambourne and Cambridge.

25. Matters arising from previous meeting

- (i) A428
As CC Cllr M Smith was not present no update provided.
- (ii) Traffic calming/parking restrictions Caxton End
Cllr Pinner reported that the 1 week trial had taken place and feedback on the findings are awaited from CCC Highways. Cllr Pettifor asked if residents know where to write. Cllr Lines suggested that it should be included in the Chairman's rambling's in the newsletter.
Cllr Cropley asked if the Clerk could ascertain if his information that pedestrians have right of way over vehicles as part of the road traffic order is correct.
- (iii) Specification for paths crossing The Green.
Cllr Pettifor asked when the specification was drawn up.
Cllr Cropley replied that it was an updated version of the original specification.
Resolved; that the specification would now be used for all matters relating to driveways crossing The Green. (Prop Cllr Cropley, 2nd Cllr Weldon) All in favour.

26. Clerks Report

To receive written report.

Meeting Dates: –12th September 2017 – Full Council

Items to report.

- School PTA use of the Village Green for some fun games after their sponsored bike ride on the 11th June. Approved in line with delegated powers by Chairman and Clerk
- Gazebo outside of The Cade agreed under delegated powers by Chairman & Clerk 8/7/17.
- Permission given for fete on The Green Saturday 15th July 2017.

26. Members reports

- (i) Parish Forum
No meeting has been held.
- (ii) Village working party.
10 residents turned up to volunteer. Work carried out to clean the bus shelter, cut back branches overhanging the footpaths around the village and to make good the bollards Cross path.
- (iii) Police Panel meeting.
Cllr Pinner reported that much of the meeting was taken up with a recent illegal rave event.
He reported again the Council's concerns over the increase in crime in the Parish. New PCSO Coppard has been appointed and seen in the village.
Cllr Pettifor asked if a letter could be sent requesting attendance at next Council meeting preferably Sgt T Cleary.
- (iv) Parish plan survey
See item 23.

27. Finance and Risk

27.1 To approve the following accounts for payment:

- (i) ESPO- Goal post £782.15
- (ii) Bradgate grass cutting May £264.
- (iii) Miss J Bowd Salary July £316.85 Aug £295.05
- (iv) HMRC July £73.80 Aug £73.80
- (V) Holywell-cum-Needingworth PC £208 quarterly office rent.
- (vi) MiJan Ltd £50 internal audit fee.

Clerk advised that a further invoice from Bradgate for grass cutting in June requirement payment £792.

Resolved: That with the additional payment to Bradgate of £792.00 the accounts for payment be approved. All in favour (prop Cllr Weldon 2nd Cllr Childerley.)

27.2 To note the bank reconciliation as at 6/6/017

Noted

27.3 To note the internal audit report for 2016/17 and agree any actions.

Clerk to speak to insurance company about raising the Fidelity cover by £25,000.

Cllr Pinner passed on Councils congratulations to the Clerk for a good report.

Noted

27.4 To appoint an internal auditor for financial year 2017/18.

Resolved: That MiJan Ltd be appointed internal auditor for 2018/19 (Prop Cllr Pettifor, 2nd Cllr Weldon) All in favour.

28. Eltisley village institute

(i) To receive a verbal update

Clerk provided members with email response from CAPALC issued following enquiry made with NALC.

The advice is that the Charities commission will have specified to the Ely Diocese Board of Finance under the terms of the sale agreement if there are any restrictions on use of the funds.

Clerk to prepare a letter for Councillors approval before sending.

Resolved: That the Clerk contact the Diocese seeking confirmation. All in favour.

29.Planning

29.1 To consider the following applications received:-

(i) S/3381/16/LB Repairs to Plinth, Timber Frame and External Finish on Front Elevation.

18, The Green, Eltisley, St Neots, Cambridgeshire, PE19 6TG

Resolved: That the application be approved.

All in favour (prop Cllr Cropley 2nd Cllr Weldon)

(ii) S/2173/17/LB Treatment of infestation of common furniture beetle in roof void.

1, Potton End, Eltisley, St Neots, Cambridgeshire, PE19 6TH

Resolved: That the application be approved.

All in favour (prop Cllr Pettifor 2nd Cllr Childerley)

29.2 To note the following applications that have been approved:

(i) Application S/1230/17/FL: Two story side extension to form a ground floor external store and first floor master ensuite and wardrobe area.

3, Caxton End, Eltisley, St Neots.

Noted.

30. Housing:

30.1 To review the Housing Needs survey dated March 2017.

Mr M Deas summarised the findings of the survey.
He outlined the context of the report and the current provision for social housing within the village.
He confirmed that the current survey showed that the need was relatively small with 10 properties being required.
Now that the report has been seen by Council it will be forwarded to the Clerk in PDF format for publishing on the Parish website.
Next step is for housing association to continue to look for a suitable site.
However the report could be used when considering any development that should come forward to support a need for affordable/social housing with local connection similar to regulations for a rural exemption site.
Representative from Hastoe confirmed that they have been looking for a site for a long time and a mixed development site may provide the identified social housing. She understands that the current proposed development could be scaled back to a total of 25 dwellings.
Resolved: That the survey be adopted and that the Parish Council will continue to work with Cambs Acre and Hastoe Housing to find a suitable site.
(Prop Cllr Childerley 2nd Cllr Lines) All in favour.

- 30.2 To review letter from Mr N Davison dated 12th May 2017.
Cllr Pettifor confirmed he was not aware of the possible reduction as discussed item 30.1. As the letter asks to meet should the Council agree to this?
Council are aware that residents remained concerned about the possible development and the lack of information.
Resolved; The Parish Council see no point in a meeting at this stage. If they wish to have a further public meeting for residents if there is any new information to report they are welcome to do so. All in favour.

31. Environment.

- 31.1 To review the situation regarding dogs in the play area.
Cllr Pinner commented that the matter may be resolved as the offenders have moved out of the village.
Cllr Weldon confirmed that there is a 'no dogs' sign outside of the play area.
Cllr Pettifor asked that letter of response be issued to The Cade.
- 31.2 To receive an update on lighting of the play area.
Clerk provided response received from RoSPA following enquiry.
Council insurance company had no comment to make.
A discussion took place and on balance it was considered that the challenges outweighed the benefit and need.
Resolved: That the request be declined. Clerk to write to resident that proposed the idea. (Prop Cllr Pettifor, 2nd Cllr Childerley)
All in favour.

32. Correspondence.

- To receive correspondence and agree any actions:-
- (i) To note scam awareness month – July.
Noted
 - (ii) To note the reply from Chief Insp Sutherland regarding policing
Noted
 - (iii) To consider request from M Jefferies Air Display to use The Green.
Cllr Pettifor stated that Mr Jefferies has always been supportive of village events.
Cllr Pinner considered that this could conflict with other users of The Green.

Cllr Lines was concerned that it could set a precedent for other similar requests.

It was felt that the most noise was likely on take-off and this could disturb residents.

Resolved: That the Clerk write to Mr Jefferies with an agreement in principle subject to:

- Advance notification being given to the Clerk.
- Take off not permitted from The Green
- Provision of insurance and other applicable licences.

All requests will be considered on an individual basis and the agreement can be terminated by the Council at any time.

The Parish Council accept no liability for anything connected to this activity. (Prop Cllr Pettifor, 2nd Cllr Childerley) All in favour.

- (iv) To note the Proposed Disabled Parking Bay at Greenfields, Eltisley (amended location)

Concerns were raised over the narrowness of the road and residents who will have the bay marked outside of their property.

Clerk asked to write and object on behalf of the Council.

Noted

33. Items to report.

- Cllr Pinner reported that:
 - The telephone box has now been painted.
 - As new goal post in situ on The Green Clerk to write to owner of temporary goal and thank him for the loan but ask that it is now removed.
 - 4-5 energy meters to be delivered for use this winter.
 - Police & Crime commissioners survey on the fire authority received 11/7/17 be completed by members if they so wished.

Cllr Pettifor asked about the outstanding matter of the pond, Manor Farm. Clerk provided members with email response from CAPALC issued following enquiry made with NALC.

The CEO has advised that the dispute is between the current owners and the previous owners and/or the solicitors who carried out the conveyance. The recommendation is that a solicitor's letter be sent to that effect.

Cllr Pettifor asked about cost.

Cllr Cropley stated that a solicitor with knowledge of the Inclosure Award would be required.

Resolved: That the Clerk arrange for a solicitors letter to be sent. All in favour.

34. To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.

Resolved: That the meeting be closed due to the confidential nature of the matters to be discussed. All in favour

Meeting closed 9.15pm

Clerk leaves the meeting.

Meeting reopened 9.20pm no members of the public returned.

Clerk returns to meeting

Being no further business the meeting was closed at 9.22pm

Signed:
Chairman

Date: