

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 9th MAY 2017 AT 7.00 PM AT THE CADE**

PRESENT:

Cllr R Pinner (Chairman)
Cllr S Childerley
Cllr M Cropley
Cllr A Weldon
Cllr J Pettifor
Cllr J Herring
Cllr M Lines
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

County Councillor M Smith
District Councillor R Betson
No members of public

1. Election of Chairman

1.1 To elect a Chairman for 2017/18

Resolved: That Cllr R Pinner be elected as Chairman

All in favour (prop Cllr Weldon, 2nd Cllr Pettifor)

1.2 To receive Chairman's Declaration of Acceptance of Office.

The declaration of office was duly signed and accepted.

2. Apologies.

To receive and accept Apologies for Absence.

None

3. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllrs Cropley, Weldon and Pinner all declared an interest in the Allotments for The Labouring Poor.

4. Minutes.

To confirm the Minutes of the Meeting held on 7th March 2017.

Resolved: That with the minutes be signed as a true and correct record.

All in favour (prop Cllr Childerley, 2nd Cllr Weldon)

5. To elect a Vice Chairman.

Resolved: That Cllr Pettifor be elected as Vice Chairman

All in favour (prop Cllr Weldon, 2nd Cllr Lines)

6. Parish Council Committees

6.1 To elect members to the Parish Council Committees 2017/18.

Resolved: That the representatives remain as 2016/17

All in favour

7. Parish Council Representatives on Outside Bodies.

7.1 To nominate Parish Council Representatives to outside bodies for 2017/18.

Resolved: That the representatives remain as 2016/17.

All in favour

8. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes.

None

9. District and County Councillor Reports

To receive verbal reports from district and county councillor.

District Cllr Betson had no comments to make at this time having been newly elected.

County Councillor Smith agreed to look into the bollards at Cross path following comments made at the APM regarding them being driven around to avoid slowing down.

A428 – Orange route seems most popular with a few minor amendments to take the route further away from some properties.

The LHI BID of 2016/17 speed camera: CCC will purchase. Cllr Pinner agreed to provide information on prices.

LHI BID 2015/16: traffic calming and parking restrictions Caxton End. Test scheme with bollards ready to be trialled, a meeting to be arranged with Cllr Pinner to agree trial. School to be advised.

Further meeting to be arranged with Highways England over no right turn from A428.

Cllr Pettifor asked that a commitment be ready for discussion at any meeting.

Cllr Pinner read out an email from Mr Greenhill confirming matters are ready to move forward.

Cllr Weldon asked if the ditch behind Numbers 42 and 44 St Neots Rd could be cleared.

Cllr Pinner asked if the new round of community chest applications might help with funding lights for the play area. Cllr Pettifor considered that the full implications of lighting the area should be considered and expert advice sought.

10. Matters arising from previous meeting

(i) A428

See item 9.

(ii) Traffic calming/parking restrictions Caxton End

See item 9.

11. Clerks Report

To receive written report.

Meeting Dates: –

11th July 2017 – Full Council

Items to report.

- Internal audit carried out 3rd May 2017
- Clerk on holiday 22nd- 30th May office closed.

12. Members reports

- (i) Parish Forum
Cllr Pinner advised he will no longer be attending meetings of the coalition of councils as the issues discussed were not relating to Eltisley, nor the meetings which concentrated on Bourne airfield.
- (ii) Village working party.
Last group well supported which meant that the paths in the woods were dressed, the pocket park was tidied and the new bench on The Green was installed. Next group will look at cleaning the bus shelter St Neots Rd.
- (iii) Police Panel meeting.
Cllr Pinner advised the next meeting is in June.
He reminded Councillors to report parking offences to the Police.
Cllr Pettifor expressed concerns over the increase in petty theft and asked that these were also reported at the panel meetings.
CC Smith suggested hosting a panel meeting and also meeting with the Police & Crime commissioner.

13. Finance and Risk

- 13.1 To approve the following accounts for payment:
 - (i) Miss J Bowd salary April £295.25, May £305.85 June £295.05
 - (ii) HMRC April £73.60 May £73.80 June £73.80
 - (iii) EON £12.81
 - (iv) CAPALC membership £183.07
 - (v) Holywell-cum-Needlingworth Parish Council office rent 1/4/17-30/6/17 £208.00
 - (vi) Bradgate- grass cutting April £480.00.Clerk advised of 2 further invoices £92.40 RoSPA play area report. Bradgate £48 to correct error in original invoice.
It was requested that the Clerk contact the Cricket Club for a list of fixtures to assist with the grass cutting schedule.
Resolved: That the accounts for payment be approved. All in favour (prop Cllr Herring 2nd Cllr Childerley.
- 13.2 To note the bank reconciliation as at 31st March 2017
Noted
- 13.3 To review the risk assessment and management for 2017.
Resolved: That the risk assessment be approved. All in favour (prop Cllr Herring 2nd Cllr Childerley.
- 13.4 To note the play area inspection report 27th April 2017 and agree any actions
Noted
- 13.5 To note the National Salary increase 1st April 2017.
Noted
- 13.6 To approve I.T contractor to set up new lap top.
Clerk asked for approval to employ an IT specialist to set up the new lap top. Quotes so far give an indicative price of approx. £80 but it is worked charged by the hour so exact quotes are difficult.
Resolved: That a contractor be approved. All in favour (prop Cllr Pettifor 2nd Cllr Weldon.)

14. End of Year Accounts

- 14.1 To approve accounts for the Year ending 31st March 2017.

Resolved: That the accounts be approved.
All in favour (prop Cllr Cropley, 2nd Cllr Weldon)

14.2 To complete and approve Annual Governance Statement for year ending 31^s March 2017.

Clerk read out each statement individually and a 'yes' response from Council recorded for each.

Resolved: That the Annual Governance Statement for year ending 31^s March 2017 be approved.
All in favour (prop Cllr Weldon, 2nd Cllr Childerley)

14.3 To approve Statement of Accounts on Annual Return for year ending 2017.

Resolved: That the statement of accounts be approved.
All in favour (prop Cllr Cropley 2nd Cllr Weldon)

14.4 To approve text for Annual Return.

Resolved: That the text for Annual Return be approved.
All in favour (prop Cllr Cropley 2nd Cllr Weldon)

15. Eltisley village institute

(i) To receive a verbal update

Clerk explained that despite several emails and telephone calls to CAPALC she had not received any response. Therefore no reply received from NALC.

16.Planning

16.1 To consider the following applications received:-

(i) S/1230/17/FL Two storey side extension to form a ground floor external store and first floor master en-suite and wardrobe area.
3 Caxton End, Eltisley

Resolved: That the application be approved.
All in favour (prop Cllr Herring 2nd Cllr Weldon)

16.2 To note the following applications that have been approved:

(i) Application Ref S/3288/16/FL 5 Caxton End Eltisley

Noted

16.3 To note the SCDC Local Plan – Hearings Programme Update

Noted

17. Allotments for the Labouring Poor

To consider any matters relating to the Allotments and agree any actions.

Cllr Cropley advised that there are currently 2 vacant plots although possibly 1 may be taken shortly.

A cheque for £31 to be banked, this is the discount received for bulk ordering of seeds for the season.

Clerk advised that there is an invoice of £29-10 to be paid for water rates.

Clerk also provided a copy of the annual accounts.

AS AT
31-03-17

Balance per bank statements

Nat West current account	294.66
Deposit Account	0.00
Cash In Hand	0

Total	294.66
Add: Deposits not yet credited	0.00
Deduct Cheques not yet presented	0.00
Net Bank balances	294.66
Cash Book	
Balance as at 1st April 2016	225.04
Add receipts to date	135.00
Less Payments to date	65.38
Balance per cash book	294.66
O/S Chqs	0

Internal auditor had advised that the dealing of the Allotments should be held at a separate meeting. This will be in his report when received.

Resolved: That the account for payment be approved. All in favour

Resolved: That the accounts for year ending 31st March 2017 be approved. All in favour.

18. Correspondence.

To receive correspondence and agree any actions:-

- (i) To note the LLF minutes of 17th March 2017
Noted
- (ii) To note correspondence relating to the proposal for development by Messrs Tophams/EPGL.
Cllr Pettifor asked that the Clerk push for the housing survey results to be available for the July meeting.
Noted
- (iii) To consider the request for edging access 12 Caxton End.
Cllr Cropley commented on the shingle which spreads, he prefers the use of hoggin.
Cllr Pettifor felt that the edging and use of tarmac etc. urbanises a rural environment.
Resolved: That the request for edging be declined and resident advised specification. (Prop Cllr Pinner, 2nd Cllr Weldon) All in favour.
- (iv) To note the South Cambridgeshire Parish Council Conference Friday 11th August.
Noted
- (v) To consider request for charity clothing bank.
Other collections already in place for local charities.
Resolved; that the request be declined. All in favour
- (vi) To note Abbotsley Parish Council A428 Response.
Noted
- (vii) To consider request for light, children's play area, The Cade
Clerk to reply to letter advising that the matter will be further looked into before a decision is made although in principle members consider it a good idea.
- (viii) To consider the Proposed Disabled Persons Parking Bay: 17 Greenfields, Eltisley.
Discussion took place, it was considered that the bay would cause an obstruction in a narrow section of road.
Resolved: That the application be declined. All in favour.

19. Items to report

- Cllr Pinner advised that he had removed many posters which had appeared in the village fly posted on lamp posts etc. Clerk asked to contact and ask that this practice cease immediately.
- Cllr Pinner passed around the questionnaire for the update of the Parish Plan. Cllr Pettifor asked how many currently sat on the committee to which the reply was 8. Cllr Pettifor asked if responses would be analysed by the committee before bringing the findings back to Council. This was agreed.

Being no further business the meeting was closed at 9.00pm

Signed:
Chairman:
Date: