

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON  
TUESDAY 8<sup>th</sup> NOVEMBER 2016 AT 7.30 PM AT THE CADE**

**PRESENT:**

Cllr R Pinner (Chairman)  
Cllr J Pettifor  
Cllr S Childerley  
Cllr M Cropley  
Cllr A Weldon  
Cllr J Herring  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

County Councillor M Smith  
No members of public

**52. To note the resignation of Cllr M Loynes.**

The Clerk confirmed that SCDC had been advised and the vacancy advertised the closing date for calling an election is 17<sup>th</sup> November 2016 after which time the vacancy will be open for co-option.

**Noted.**

**53. Apologies.**

To receive and accept Apologies for Absence.

**Noted.**

**54. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllrs Pinner, Cropley, Weldon all declared an interest in the Allotments for The Labouring Poor.

Cllr Pinner Community speed watch

Cllrs Herring & Weldon declared an interest in The Cade.

**55. Minutes.**

To confirm the Minutes of the Meeting held on 13<sup>th</sup> September 2016.

**Resolved:** That with the minutes be signed as a true and correct record.  
All in favour (prop Cllr Weldon 2<sup>nd</sup> Cllr Childerley)

**56. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 Minutes

**None.**

**57. District and County Councillor Reports**

To receive verbal reports from district and county councillor

County Councillor Smith reminded those present of the Parish Council forum on 18<sup>th</sup> November 2016.

Bollards- Cllr Smith asked that Simeon Carroll be emailed with the decision of the Council so that the matter can finally be resolved.

Devolution- CCC will be voting next week, Cllr Smith asked for members' opinions.

Cllr Pinner stated he considered the role of Mayor as an unnecessary tier of administration at a very high cost.

Budgets- being set shortly expectation is for a lengthy meeting resulting in either a 0%, 2% or 4% increase. When asked for their opinions members felt 2% ring fenced for adult social care was the preferred option.

Gritting- treatment of roads being reduced from 40% to 30%.

Cllr Herring asked if the reflective signs on the Cambridge Road entrance to the village could be cleaned.

## 58. Matters arising from previous meeting.

- (i) Bollards - Cross Path  
Councillor Pettifor summarised the situation regarding the reinstatement of the bollards.  
A decision is required as to whether they are put back at a width of 2.2m or 2.3m.  
**Resolved:** That The Clerk confirm with S Carroll that after consultation with residents the bollards be reinstated at a width of 2.2m ( Prop Cllr Cropley, 2<sup>nd</sup> Cllr Weldon) All in favour.
- (ii) Affordable Housing- Hastoe housing.  
Cllr Pinner handed out a presentation pack from Hastoe housing which identifies 12 potential sites. All sites have merits and disadvantages.  
Cllr Pettifor felt there was a need to resurvey the village to prove the need for the housing.  
**Resolved:** That the matter be brought to the January meeting to allow Councillors to digest the report and also to allow for alternative proposal from Messrs Tophams to be produced. All in favour.
- (iii) Manor Farm Pond.  
Cllr Herring apologised for not replying to the Clerk but reiterated her husband's comments that as the land is listed in their deeds they wish to retain it as confirmed to Council in 2011. Cllr Pettifor asked that the letter be resent confirming that the situation remains unaltered. He also suggested that they sought further clarification from their solicitors to prevent unnecessary legal costs.  
Council will then have to decide if legal advice needs to be sought.
- (iv) Cold calling zone.  
Cllr Pinner confirmed that the good neighbour scheme signs which have been produced to replace the 'no cold calling zones' have been put up in Caxton End and that leaflets have also been distributed.
- (v) Traffic calming/parking restrictions Caxton End.  
Cllr Pinner outlined the current proposed scheme as produced by CCC. It was felt that the scheme did not meet the objectives of the Council and residents as identified in the Parish plan.  
**Resolved:** That the original plan be actioned i.e. single yellow lines at peak times along both sides of Caxton End restricting parking from the cross roads to the school. Disabled bay to be included in the layby outside of the school.  
(Prop Cllr Pettifor, 2<sup>nd</sup> Cllr Herring) All in favour
- (vi) Christmas party arrangements.  
3<sup>rd</sup> December 2016 – The Cade  
Clerk provided invitations for distribution.  
Cllr Pettifor offered his apologies as he will not be able to attend.  
Cllrs are asked to be at the Cade 1.15pm onwards to set up and to bring a raffle prize.  
Cllr Childerley & Weldon- teas  
Cllr Cropley – quiz/clothes/serviettes

Cllr Herring- table arrangements/mulled wine

Cllr Pinner – music.

Clerk to write to WI requesting mince pies including an offer to settle out of pocket expenses.

#### **59. Clerks Report.**

To receive written report.

**Meeting Dates: –**

**10<sup>th</sup> January 2017 – Full Council**

**Items to report.**

- Letter sent to Mr Thelwall re vermin, land rear of Greenfields.
- Remembrance Sunday 13<sup>th</sup> November
- Office will be closed 21<sup>st</sup> December 2016 - 2<sup>nd</sup> January 2017.
- Workplace pension declaration made and acknowledged 27<sup>th</sup> October 2016.  
The Clerk was asked to contact Environmental Health regarding the caravan and vermin at Greenfields.

**Noted.**

#### **60. Members reports**

(i) Parish Forum

Cllr Pinner did not attend the October meeting as he was unaware it was being held. He read out letter from CCC see item 63.3

(ii) Village working party.

Cllr Pinner confirmed that he had re-seeded the track and treated the bridge with wood preservative prior to winter. No further working parties planned at present.

(iii) Neighbourhood Watch/Speedwatch

Cllr Pinner had been contacted by representative from St Neots regarding incorrect number plate having been reported. A reminder was given for accuracy in recordings as number plates are no longer checked before letters issued.

The mobile sign is being moved every month.

Group now suspended due to winter and dark mornings/evenings.

(iv) A428 update

Cllr Pinner expressed his disappointment that Highways England had cancelled scheduled meetings in the Parish.

A meeting has been arranged with H Allen MP for 2<sup>nd</sup> December 2016 at 8am Cambridge Road junction, all Cllrs are encouraged to attend.

(v) Telephone Box

Clerk confirmed that the box is now on BT list for cleaning and repainting June 2017. WI are keen to look at an alternative use.

(vi) Police Panel meeting

Cllr Pinner attended the last meeting which included a presentation from Mr J Sutherland.

Police are now working on evidence based policing which does not identify Eltisle as a hotspot.

Operation Oak Tree is continuing and the village has been booked for a visit.

Mr Sutherland has been invited to do a presentation to village residents, date to be confirmed.

#### **61 Finance and Risk**

61.1 To approve the following accounts for payment:

- (i) Clerk salary November £303.01 December £292.21
- (ii) HMRC November £73.00, December £73.00
- (iii) Six villages newsletter £150
- (iv) Holywell-cum-Needlingworth PC quarterly office rent £208
- (v) Grounds by Rounds grass cutting September £240, & October £240
- (vi) SWARCO – brackets £96.86

**Resolved:** That with the addition of payment of £60 for waste removal, the accounts for payment be approved

All in favour (prop Cllr Childerley 2nd Cllr Weldon).

61.2 To note the bank reconciliation as at 28<sup>th</sup> October 2016.

**Noted.**

61.3 To consider grass cutting tenders.

Clerk confirmed that 6 businesses had been approached and asked to quote. 2 declined as unable to fulfil.

4 non respondents.

A quote had been received from Bradgates who have brought out the existing contractor.

Cllr Pettifor noted that on this quote there was no reduction for not cutting the cricket area therefore it may as well be included. He felt that the cricket club should be approached to see if they wished to pay the additional £70 for work on the square.

It was noted that the quote was index linked at a rate of 2%

**Resolved:** That the quote be accepted – option 1. – Subject to references and proof of insurance held.

That the cricket club be approached to see if they wish to use the same contractor at their cost to cut the cricket square.

(Prop Cllr Pettifor, 2<sup>ND</sup> Cllr Cropley) All in favour.

## 62. Eltisley village institute.

(i) To receive an update on registration of the Charity

The Clerk confirmed that she had submitted an application to the charities commission to register the charity, this had been declined. Some reasons can be remedied but there appears to be an issue over the small number of residents in the Parish being the area of benefit. The Clerk has sought advice from Cambs Acre and their response is awaited.

The matter will be brought to the January meeting.

## 63. Planning

63.1 To consider the following applications received:-

(i) Application Ref: S/2544/16/LB

Rear extension, internal and external alterations

12, Caxton End, Eltisley, St Neots, Cambridgeshire, PE19 6TJ

The boundary as marked on the block plan is incorrect as the curtilage of this property ends at the line marked 'drain' to the front of the property. The land beyond the drain towards the road is common land under the inclosure act and is protected. Therefore the Parish Council objects to the widening of the drive as the owner only holds existing right of access and further access across The Green is not permitted.

Comment was also made regarding the materials to be used, colour of the weather board as to whether it is in keeping, but these matters should be dealt with by the Conservation officer.

**Resolved:** That the application be refused based on the reasons above. (Prop Cllr Cropley, 2<sup>nd</sup> Cllr Weldon) All in favour.

- (ii) Application Ref S/282/16/TC Removal of red horse chestnut including stump.  
18 The Green, Eltisley Cambs PE19 6TG.

Cllr Pinner would like to know why the request is being made.  
Conservation area so it could be protected.

**Resolved:** That the Council objects on the basis of lack of information and clarity.  
All in favour

- (iii) Application Ref: S/2891/16/LB Demolition of existing single storey extension  
and replace with a new single storey kitchen diner extension.

Pond farmhouse, 23 The Green Eltisley

**Resolved:** That the application be approved ( prop Cllr Pettifor, 2<sup>nd</sup> Cllr Weldon)  
All in favour.

63.2 To note the following application that have been approved:-

- (i) Application Ref: S/1831/16/FL

Two Storey Rear Extension

14, St Neots Road, Eltisley, St Neots, Cambridgeshire, PE19 6TE.

**Noted**

- (ii) Application Ref: S/0967/16/FL

Conversion of old reading rooms into a 3 bedroom dwelling.

Village Institute, The Green, Eltisley, St Neots.

**Noted.**

63.3 To note the letter from Julie Baird regarding Parish Forum meeting on  
Monday 10<sup>th</sup> October.

**Noted.**

63.4 To consider the consultation on the Enforcement Plan for Planning, Minerals  
and Waste .

**Noted**

63.5 To note Parish Planning Training- SCDC and agree representation.

**Noted.**

#### **64. Allotments for the Labouring Poor**

To consider any matters relating to the Allotments and agree any actions.

64.1 To review the current condition of the allotment plots in line with tenancy  
Agreements.

The 1<sup>st</sup> plot to the right of the allotments has been a cause for concern for many  
months and the tenant has been advised that the matter is on tonight's agenda.

**Resolved:** That the Clerk issue the tenant with 2 months' notice that the  
agreement is being rescinded and the plot vacated having been cleared and left  
in tidy. All in favour.

64.2 To approve accounts for payment:

- (i) Cambridge Water £56.96.

**Resolved:** That the accounts for payment be approved

All in favour (prop Cllr Cropley 2<sup>nd</sup> Cllr Pinner)

## 65. Correspondence.

To receive correspondence and agree any actions:-

- (i) To discuss the community gritting scheme for 2016/17.  
Cllr Pinner to promote via village newsletter to see if volunteer can be found.  
Clerk to register the Parish interest in the scheme.
- (ii) To note the Winter Gritting Routes- CCC  
**Noted**
- (iii) To note the Electoral Review of South Cambridgeshire: Final Recommendations.  
**Noted**
- (iv) To consider lighting beacon as part of: A Nation's Tribute and WWI Beacons of Light 11<sup>th</sup> November 2018.  
**Resolved:** That Cllr Weldon proceed with arrangements for 2018. All in favour
- (v) To consider request from resident to carry out building work affecting The Green  
Clerk confirmed that following a telephone request from a resident a proposal was expected for consideration. This has not been received and the resident has not attended the meeting.

## 66. Items to report

- Cllr Pinner suggested that Cllr Weldon arrange for the thermal imaging camera to be used again this winter, he will promote via newsletter.
- Cllr Pinner confirmed that the memorial bench is proceeding and that the family are happy with arrangements.
- Cllr Pinner advised that there are 6 Queens 90<sup>th</sup> birthday coins available should anyone wish to buy them,
- Cllr Childerley advised that she will apply to SCDC for the removal of the tree overhanging her drive.
- Cllr Pettifor asked that following a complaint from a resident the Clerk write to the cricket club asking that the cricket screens be removed from The Green at the end of every season and as soon as possible this year.

Being no further business meeting closed 9.35 pm

Signed:

Chairman:

Date: