

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 14th JULY 2015 AT 7.30 PM AT NEWTON PRIMARY SCHOOL**

PRESENT:

Cllr R Pinner (Chairman)
Cllr S Childerley
Cllr M Cropley
Cllr A Weldon
Cllr J Pettifor
Cllr J Herring
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

2 members of public
County Councillor M Smith

22. Apologies.

To receive and accept Apologies for Absence
Cllr M Loynes

23. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllrs Pinner, Cropley, Weldon & Herring all declared an interest in the Allotments for The Labouring Poor.

Cllr Pinner Community speed watch

Cllrs Herring, Pettifor & Weldon declared an interest in The Cade

All Councillors declared an interest in Eltisley Village Green Trust as Parish Council are sole trustees.

24. Minutes.

To confirm the Minutes of the Meeting held on 12th May 2015.

Cllr Cropley confirmed that he was not present.

Cllr Herring confirmed that she was present.

Item 9.3 Cllr Pinner confirmed he did not have quotes at that time.

Resolved: That with the above amendment the minutes be signed as a true and correct record.

All in favour (prop Cllr Pettifor, 2nd Cllr Childerley)

25. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

A resident requested clarification of the basis of funding for the 6 villages newsletter, he was of the opinion that the publication was funded by advertising with any shortfall being met by the PC.

Cllr Pinner pointed out that this is not a PC publication and that the PC make a donation.

Cllr Weldon confirmed that it was mainly funded by advertising revenue and that village PCC and PC's made donations to cover the cost which was in the region of £200 per edition.

Cllr Pettifor explained that the editorial team tried to keep a balance between news items and adverts and for this reason regular contributors were asked for a donation.

26. District and County Councillor Reports

To receive verbal reports from district and county councillor

Cllr M Smith apologised for the recent problem with the unpaid electricity bill and for the manner in which the matter was dealt with

Boundary commission review: at present it seems that Caxton Parish will join this division.

Time banking: keen to get the scheme going in the Parish and was seeking PC views. Members thought this was a good idea.

Cross Path: if the PC want the posts moved the traffic order will need to be amended, cost unknown but in the past this has been estimated in the region of £1500 which the PC will need to pay. Alternative is that they go back in current authorised location at no cost pending further investigation into costs and possible application to LHI Bid scheme.

Clerk to advise Emma Murden of decision. Chairman to note in his 'ramblings' to advise residents.

Cllr Pinner asked for repairs to footpath outside of Pond Farm to be chased as now very dangerous.

Cllr Weldon asked why the footpath by B1040 could not be reinstated to tarmac rather than sprayed.

27. Matters arising from previous meeting

(i) Pumping station, Caxton End and watercourse

Cllr Pinner now has 1 quote which depending on the amount of spoil to be removed is in the region of £2000.

As this is an important water course he felt it was necessary work.

Cllr Cropley was not certain this was PC responsibility but ownership of the site was uncertain. He considered that under the drainage act 1991 the property owner was responsible.

Agreed: That further quotes be brought to next meeting.

Farmers either side of the area be approached about shared costs and also dredging their part of the ditch. Cllr Pettifor to visit site and obtain levels to check fall.

(ii) Affordable housing

No further development on proposed sites.

(iii) Cross Path

See County Cllr report item 26.

28. Clerks Report

To receive written report.

Meeting Dates: –

8th September 2015 – Full Council /EVGT

Items to report.

- Awards for All end of grant confirmation received 1/6/15
- New current account opened for village institute 6018123:18710506 funds transferred
- Permission given to PCC to hold Church Fete on 18th July under delegated powers

29. Members reports

(i) Police neighbourhood panel

Cllr Weldon reported on planned improvements to 101 system with call back option at busy times.

Also the introduction of Fraud for Action line 0300 123 2040 and the Citizens Advice scam awareness advice.

(ii) Village working party.

Next working party to be held on Saturday 25th July, 10 am at the bus shelter. Plan to cut back trees overhanging footpaths and move the dog waste bin at the pocket park. Cllr herring asked if bollards and signs at entry to village could be cleaned as they no longer reflected headlights. Cllr M Smith to report.

(iii) Neighbourhood Watch/Speedwatch

Cllr Pinner reported scheme going well. New volunteers always welcome.

Cllr Cropley asked what action was taken when figures reported. Cllr Pinner understood that Police send a letter.

Cllr Pinner was in receipt of a letter from Police coordinator asking groups to consider buying their own Speedwatch kit, cost £3000.

(iv) A428 update

Heidi Allen M.P opening fete on 18th July, good opportunity to ask for update.

30. Finance and Risk

30.1 To approve the following accounts for payment:

(i) MiJan internal audit fee £50

(ii) Grounds by Rounds May £228

(iii) Miss J Bowd salary July £311.42 August £206.70

(iv) HMRC July £78.00 August £51.60

(v) Grounds by Rounds £456 June 2 cuts

(vi) Holywell-cum-Needingworth PC office rent £200

Clerk advised of an additional payment £10-80 clerks June travel expenses.

Resolved: That the accounts for payment be approved

All in favour (prop Cllr Herring, 2nd Cllr Weldon)

30.2 To note the bank reconciliation as at 30th June 2015

Noted

30.3 To note the internal auditors report for year ending 31st March 2015

Noted

30.4 To appoint an internal auditor for 2015/16

Resolved: That Mr M Williamson MiJan Ltd be appointed as internal auditor for 2015/16

All in favour (prop Cllr Childerley, 2nd Cllr Weldon)

30.5 To approve purchase of mobile speed warning sign

Resolved: that a system be approved. That Cllr Pinner, Cllr Pettifor and Cllr Cropley form a working party to discuss finer points of individual systems and costs. Report back to next meeting. All in favour (Prop Cllr Pinner, 2nd Cllr Weldon)

30.6 To approve correction to funds transferred to village institute account

Clerk referred back to original breakdown of funds showing net balance £150881-51.

Sum of £155881.51 transferred to new account.

Since actioned refund of £360-50 received from Leeds Day solicitors.

Therefore sum of £4639.50 required moving back to main PC account.

Resolved: That cheque be issued from village institute account to the PC for £4639.50

All in favour (prop Cllr Weldon, 2nd Cllr Herring)

31. Eltisle village institute

To receive an update on the establishment of the charity

Cllr Pettifor explained there was a slight delay due to the need to wait for a bank statement. Details now with charities commission. Response expected within 28 days from submission. The governing document is in place so funds could be used if required.

Cllr Cropley reaffirmed his view that the capital should not be spent but invested to give long term income.

32.Planning

32.1 To consider the following applications received:-

- (i) S/1237/15/FL Change of use of Agricultural land to residential curtilage/Garden serving 25 Caxton End Eltislely

Resolved: That the application be approved. All in favour (prop Cllr Weldon, 2nd Cllr Pettifor)

32.2 To note the following applications that have been approved:

None

32.3 To note the revised site location plan for application ref:S/0883/15/FL
Wildlife educational centre, Cambridge Rd, Eltislely

Noted

33. Allotments for the Labouring Poor

To consider any matters relating to the Allotments and agree any actions.

Cllr Cropley confirmed that a new tenant was considering taking over his plot.

Clerk is awaiting signed tenancy agreement.

Cllr Pettifor asked if water to the site was metered Cllr Cropley confirmed that it is.

34. Environment

34.1 To consider quotes for clearing the brook.

See item 27.1

34.2 To review need for safety at Children's play area The Green

Cllr Pettifor had received a request from the owner of Pond Farm that the matter be considered on safety grounds. His drive crosses the Green near the play area and he cannot see small children. Cllr Herring felt a visible barrier was required.

Various options discussed, post and rope favoured.

Resolved: that installation of barrier approved, clerk to look at costs of post and rope.

All in favour

34.3 To approve The Cade Pavilion Eltislely – Proposed Storage Facility

Cllr Pettifor confirmed that SCDC had stated the development falls within the Parish Councils permitted development rights. Dimensions 7.5m x 3.2m x 3.7m. Construction to be of timber on concrete raft. Located to left of The Cade and set back. Will enable storage of items currently stored off site and subsequently uninsured.

Resolved: That the request be approved and letter sent to management committee in confirmation. All in favour (Prop Cllr Pettifor, 2nd Cllr Weldon).

34.4 To approve application for 'cold calling zone' to be established

Cllr Pinner explained that Caxton End was being used as a pilot area, currently seeking views of residents with a view to establishing the no cold calling zone.

Resolved: That the work to establish a no cold calling zone be approved. All in favour.

34.5 To consider application for LSTF Minor Local Improvements Grants

Noted

35. Correspondence.

To receive correspondence and agree any action:

- (i) Email from The Eltislely regarding fireworks at recent event.

Noted

- (ii) To note the award made to Eltislely History Society

Noted

36. Items to report

Cllr Pinner reported problem of anti-social behaviour in the bus shelter including smoking and use as public toilet.

He also confirmed he would be attending Parish planning forum on 15th July

And he has accepted an invitation to the induction of the new Papworth Rector on 6th September 2015.

Cllr Weldon spoke of new maintenance team for rights of way, all issues still to be reported in usual way.

Clerk provided members with letter from insurance company advising of their merger and restructure.

- 37.** To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.

Resolved: That the meeting be closed to the public due to the confidential nature of the business to be discussed.

All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

Clerk leaves the meeting 9-00 pm

Clerk returns to the meeting 9.10pm

Being no further business meeting closed 9.15 pm

Signed:

Chairman:

Date: