

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON
TUESDAY 12th MAY 2015 AT 8.00 PM AT THE CADE**

PRESENT:

Cllr R Pinner (Chairman)
Cllr S Childerley
Cllr J Herring
Cllr A Weldon
Cllr J Pettifor
Cllr M Loynes
Miss J Bowd (Parish Clerk)

IN ATTENDANCE:

2 members of public
County Councillor M Smith

1. Election of Chairman

1.1 To elect a Chairman for 2015/16

Resolved: That Cllr Pinner be elected as Chairman

All in favour (prop Cllr Weldon, 2nd Cllr Pettifor)

1.2 To receive Chairman's Declaration of Acceptance of Office

The declaration of office was duly signed and accepted.

2. Apologies.

To receive and accept Apologies for Absence.

Cllr M Cropley

3. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllrs Pinner, Weldon & Herring all declared an interest in the Allotments for The Labouring Poor.

Cllrs Herring, Pettifor & Weldon declared an interest in The Cade

All Councillors declared an interest in Eltisley Village Green Trust as Parish Council are sole trustees.

4. Minutes.

To confirm the Minutes of the Meeting held on 10th March 2015.

Resolved: That the minutes be signed as a true and correct record.

All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

5. Parish Council Committees

5.1 To elect members to the Parish Council Committees 2015/16.

Resolved: That the representatives remain as 2014/15

All in favour (prop Cllr Weldon, 2nd Cllr Pettifor)

It was agreed that a list should be provided for publication the next newsletter for residents information.

6. Parish Council Representatives on Outside Bodies.

6.1 To nominate Parish Council Representatives to outside bodies for 2015/16

Resolved: That the representatives remain as 2014/15

All in favour (prop Cllr Weldon, 2nd Cllr Childerley)

It was agreed that a list should be provided for publication the next newsletter for residents information

7. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

None

8. District and County Councillor Reports

To receive verbal reports from district and county councillor

County Councillor Smith had spoken at the Annual Parish meeting so asked for any matters of concern. Cllr Pinner asked for an update on Cross Path and was advised that the matter was still ongoing.

9. Matters arising from previous meeting

(i) Tree survey

This is now complete and all remedial action as identified taken.

(ii) Street Lighting

Clerk explained that an invoice relating to 2013 had been received from CCC via a collection agent for unpaid electricity fees relating to the street lighting for £86.14. Clerk had made enquiry as to why this had not been picked up as outstanding prior to this date but no explanation was available. In light of the collection agents appointment the sum had been paid under delegated power. County Councillor Smith agreed to look into the matter on behalf of the Parish.

(iii) Pumping station, Caxton End and watercourse

Cllr Pinner advised that he was not in receipt of quote for the work to clear the watercourse and asked for the matter to go to the next meeting by which time he hoped to have others for consideration.

(iv) Affordable housing

Matter remains ongoing. No further information at this time

(v) Cross Path

Cllr Pinner confirmed that the matter was with CCC Highways who were looking at the legal resolution. Cllr Pettifor pointed out that the residents preferred option should be the one which CCC Highways were seeking to fulfil.

10. Clerks Report

To receive written report.

Meeting dates – 14th July Full Council

Items to report

- Replacement tile ordered for play area following mower damage
- Clerk will be on holiday 22-26th June
- Clerk has been called for Jury service 3rd August 2015.

11. Members reports

(i) Police neighbourhood panel

No meeting to report on.

(ii) Village working party.

No working part meetings have taken place since the last report.

(iii) Neighbourhood Watch/Speedwatch

Cllr Pinner reported that 2 sessions had been held both very successful, the figures have been reported to the Police. The community Speedwatch signs are now in situ and he continues to look into the purchase of a flashing portable sign. Yelling Parish are interested in sharing the cost and use of these. Cllr Pinner will continue

discussions with Yelling and bring the matter to the next meeting.
Cllr Pettifor was concerned about speeding near the Church, Cllr Pinner confirmed that this area is now been covered by Speedwatch sessions.

(iv) A428 update

Clerk asked to write to newly elected M.P to express Parish concerns into this matter. Cllr M Smith suggested that the letter also went to J Djanogly

12. Finance and Risk

12.1 To approve the following accounts for payment:

- (i) Broker Network Ltd £25.00
- (ii) Mr PT Round grass cutting March £228.00
- (iii) EON – Bus shelter electricity £8.52
- (iv) CCC- Electricity street light April –Oct 2013 £86.14
- (v) Miss J Bowd salary April £213.68, May £217.50, June £217.50
- (vi) HMRC April £53.40. May £51.60, June £51.50
- (vii) CAPALC Fees £181.05
- (viii) R Pinner expenses for play area opening 24/4/15 £17-85
- (viii) Playsafe Ltd RoSpa checks £88.80

Clerk advised that further invoice of £228 had been received from Mr P Round for April

Resolved: That the accounts for payment be approved
All in favour (prop Cllr Childerley, 2nd Cllr Weldon)

12.2 To note the bank reconciliation as at 31st March 2015 Noted

12.3 To review the risk assessment and management for 2015.

The current assessment was reviewed and agreed with a minor amendment to item 6 removing the reference to LGS services.

Clerk advised that the internal auditor had commented on the need for a log of play area checks to be kept but that his report was awaited.

Resolved: That the risk assessment be adopted
All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

13. End of Year Accounts

13.1 To approve accounts for the Year ending 31st March 2015

Resolved: That the accounts be approved .
All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

13.2 To approve Statement of Accounts on Annual Return for year ending 2015

Clerk advised that due to the auditor's instructions to separate the allotment funds into a separate account it was necessary to reflect this in the amounts received to allow for the payment out (£694)

Resolved: That the statement of accounts be approved.
All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

13.3 To complete and approve Annual Governance Statement for year ending 31^s March 2015.

Clerk read out each statement individually and a 'yes' response from Council recorded for each.

Resolved: That the Annual Governance Statement for year ending 31^s March 2015 be approved .

All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

13.4 To approve text for Annual Return.

Resolved: That the text for Annual Return be approved.
All in favour (prop Cllr Pettifor, 2nd Cllr Weldon)

14. Eltisley village institute

To receive an update on the establishment of the charity

Cllr Pettifor outlined the need for a separate account for the new charity with details to be lodged with the charity commission.

He also requested personal details from all Councillors for filing.

15.Planning

15.1 To consider the following applications received:-

- (i) S/0553/15/ FL Two storey side extension, single storey rear extension and Erection of new front porch following demolition of single garage and existing front Porch. 27 Greenfields.Eltisley.

Resolved: That the application be approved.
All in favour (prop Cllr Weldon, 2nd Cllr Herring)

- (ii) S/0883/15/FL Demolition of straw barn and erection of educational centre to serve a wildlife park including a car park area and associated works
Wildlife Park Educational Centre, GW Topham and Son, Cambridge Road,
Eltisley, Eltisley, Cambridgeshire, PE19 6TR

Resolved: That the application be approved.
All in favour (prop Cllr Pettifor 2nd Cllr Herring)

Comment to be made on concern over additional pressure to traffic on A428

15.2 To note the following applications that have been approved:

- (i) S/0853/12/FL Renewal of planning permission for a further 3 years
(Use as day nursery) Bluebell Day Nursery, Newton Primary School

Noted

- 15.3 To note the amended plans for application S/0246/15/FL
South View, 20 The Green Eltisley

Noted

- 15.4 To note the Cambourne West response letter SCDC.

Noted

16. Community right to BID

To consider any assets of community value and possible applications for listing.

Report outlining the process and purpose provide to all members. Clerk summarised that if listed and subsequently put up for sale the listing invokes a moratorium of 6 months on the sale to give residents the opportunity to look at buying the asset.

Following a discussion it was considered that there were no assets which require listing at this time.

17. Transparency code

- (i) To note the Transparency Code for smaller bodies (precepts less than £25,000).

Noted

- (ii) To consider option of separate Parish Council web site.

Clerk confirmed the excellent service provide by the current webmaster but pointed out that in the event that matters changed this could leave the Parish Council without a website to fulfil the needs of the transparency code.

Clerk was asked to write to webmaster thanking him for his continued support.

Resolved: That no action be taken at this time
All in favour (prop Cllr Weldon, 2nd Cllr Herring)

18. Allotments for the Labouring Poor

To consider any matters relating to the Allotments and agree any actions.

Clerk provided a bank reconciliation as at 31st March 2015.

Retained balance £696

Invoice to be paid, Cambs Water £21.17

Resolved: That the reconciliation be approved and payment approved.

All in favour (prop Cllr Weldon, 2nd Cllr Herring)

19 The Cade

To note the Cambs Acre newsletter 4 relating to responsibilities of Custodian Trustees

Noted

20. Correspondence.

To receive correspondence and agree any actions:-

- (i) To consider request for drive improvements 59 & 65 The Green
Discussion took place over the merits of various surfaces.
Resolved: That the work be approved in principle with a tarmac surface subject to a specification being supplied to council before the work commences
4 in favour 2 against tarmac surface.
(prop Cllr Loynes 2nd Cllr Herring)
- (ii) To note the Minutes of the Cabinet & Parish Council Liaison Group on
11 March 2015
Noted
- (iii) To approve request from Eltisley CC to use The Green for the 2015 season.
Resolved: That the request be approved
All in favour (prop Cllr Weldon, 2nd Cllr Herring)
- (iv) To consider correspondence from Cricket Club re grass cutting The Green
The correspondence was noted, no further action to be taken

21. Items to report

- Cllr Pinner asked if dates for the next round of LHI BIDS was published.
He proposed a further application for footpath Caxton End by the school
- Cllr Pinner suggested an application to community chest fund for funding for the Speedwatch sign. Cllr Loynes agreed to investigate this possibility.

Being no further business meeting closed 9-00 pm

Signed:

Chairman:

Date: