

**MINUTES OF A MEETING OF ELTISLEY PARISH COUNCIL HELD ON  
TUESDAY 10<sup>th</sup> MARCH 2015 AT 7.30PM AT THE CADE**

**PRESENT:**

Cllr R Pinner (Chairman)  
Cllr S Childerley  
Cllr M Cropley  
Cllr A Weldon  
Cllr J Pettifor  
Miss J Bowd (Parish Clerk)

**IN ATTENDANCE:**

1 member of public  
County Councillor M Smith

**66. Apologies.**

To receive and accept Apologies for Absence.

Cllr J Herring  
Cllr M Loynes

**67. Declarations of Interest.**

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

Cllrs Pinner, Cropley, Weldon & Herring all declared an interest in the Allotments for The Labouring Poor.

Cllrs Herring, Pettifor & Weldon declared an interest in The Cade  
All Councillors declared an interest in Eltisley Village Green Trust as Parish Council are sole trustees

**68. Minutes.**

To confirm the Minutes of the Meeting held on 13<sup>th</sup> January 2015.

**Resolved:** That the minutes be signed as a true and correct record.  
All in favour (prop Cllr Childerley, 2<sup>nd</sup> Cllr Weldon)

**69. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes

A resident spoke asking if Council could consider moving one of the dog waste bins in the pocket park to the top of footpath 3, Manor Farm. General consensus was that this would be the sensible thing to do, Clerk to speak with SCDC.

**70. District and County Councillor Reports**

To receive verbal reports from district and county councillor

County Cllr Smith reported on changes to footpath 3 (item78 v1). She confirmed that council tax for 2015/16 will rise by 1.99% and that fire service portion will remain the same as previous financial year. Temporary speed limit between Papworth and Huntingdon due to barrier work. A428 alliance gaining momentum and she will report back on any progress.

New head of CCC Highways for the area currently arranging a meeting and visit to the village.

**71. Matters arising from previous meeting**

(i) **Tree survey**

Cllr Pinner reported that the work as identified on the survey is now complete.

Comments received on the high standard of work. The Ash tree near the allotments was not on council property therefore no work carried out. Tree near Cllr Childerley property was not considered dangerous.

Bill submitted for payment £1440 plus VAT.

(ii) **Street Lighting**

Cllr Pinner reported that there had been no more problems in Greenfields.

(iii) **Pumping station, Caxton End and watercourse**

Cllr Pinner reported that this remains ongoing. The file has been mislaid by AWA so they are due to revisit the site. Watercourse requires clearing out estimates to be obtained and brought to next meeting.

(iv) **Affordable housing**

Cllr Pinner reported that resident is still keen for a scheme to go ahead and that private funding may be the solution. He read out an email from another resident offering a site. SCDC are to commission another housing survey. Council will await developments.

(v) **Swing/Slide**

Project is now completed and comments have been favourable.

Email from Cllr Herring read out concerning the possible need for fencing and signage.

Cllr Pettifor considered that safety of children in respect of these matters was responsibility of drivers and parents/supervisors.

Cllr Pinner proposed an opening on 24<sup>th</sup> April at 3-30pm.

Clerk to update insurance and complete the grant reports.

## **72. Clerks Report**

To receive written report.

### **Meeting Dates: –**

**12 May 2015 – Full Council /APM/ACM**

### **Items to report.**

- Cade booked for Christmas Party 5/12/15
- Mr Linger plans to start tree work from survey during the first week of March.
- Purdah on council publicity during the pre-election period (Local and General Elections)  
30 March to 7 May 2015 inclusive

Clerk also tabled letters from A Lansley MP and Police outreach worker.

Cllr Pinner suggested that an invitation be extended to outreach worker to attend the APM on 12<sup>th</sup> May 2015.

## **73. Members reports**

(i) **Police neighbourhood panel**

Cllr Pinner was unable to attend the last meeting so nothing to report.

(ii) **Village working party.**

Cllr Pinner reported that the paths in the pocket park had been repaired and wood chip laid. Next date for the working party yet to be agreed.

(iii) **Neighbourhood Watch/Speedwatch**

Cllr Pinner outlined current situation with new head of speedwatch.

He was asking for volunteers to attend refresher training which was considered unduly onerous as it was only completed a year ago. It is uncertain if the current schedule of planned activity can go ahead.

Cllr Childerley asked if the parish are still looking at sharing equipment.

Neighbouring Parishes have shown little appetite so the Clerk is to look into cost of purchase, funding and planning requirements.

(iv) A428 update

This was covered by County Councillor M Smith (item 70)

(v) Feast week

The committee have decided to scale down this year's event

To be 13<sup>th</sup>-18<sup>th</sup> July 2015

Cllr Pettifor felt there would be no need for Council to cover the insurance this year.

Next meeting of the group is 31<sup>st</sup> March 2015.

(vi) Parish Plan Steering Group

Open meeting held which was well attended,

Good feedback on the progress made.

Outstanding items from original plan:

- A428
- Speeding in village
- Path Caxton End/school
- Affordable housing

## 74. Finance and Risk

74.1 To approve the following accounts for payment:

(i) NGF Ltd £ 2598.27

(ii) Miss J Bowd salary March 2015 £218.65

(iii) HMRC March 2015 £51.80

(iv) Holywell-cum-Needingworth Parish Council office rent 1/4/15-1/7/15 £200

Clerk advised that there had been 2 further invoices:

(1) A Linger – tree work £1728.22

(2) NGF Ltd- play equipment £6062.65

**Resolved:** That the accounts for payment be approved. All in favour (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Childerley)

74.2 To note the bank reconciliation as at 31<sup>st</sup> January 2015

Noted

74.3 To note the budget report as at 2<sup>nd</sup> March 2015

Noted

74.4 To approve the transfer of funds from sale of Village Institute to deposit account.

**Resolved:** That the sum of £150881.51 be transferred to the deposit account. All in favour (Prop Cllr Pettifor, 2<sup>nd</sup> Cllr Weldon)

74.5 To consider the application to register easement, 39, The Green Eltisley.

Cllr Cropley outlined the background to the site and the history of the existing agreement.

Whilst supporting the application he suggested it should be pointed out that the land is protected under the inclosure act and as such there are no prescriptive rights of ownership

**Resolved:** That the application be approve with the aforementioned comment. All in favour (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Pettifor)

74.6 To consider the application for Consent for Assignment of Licence

1 Caxton End, Eltisley.

Cllr Cropley spoke about the watercourse under the pathway and having no objection to the assignment of the licence it was felt prudent to advise the new owners of their riparian rights with regards to the water course, and their responsibilities under the 1991 land drainage act.

**Resolved:** That the application be approved. All in favour (Prop Cllr Pettifor, 2<sup>nd</sup> Cllr Cropley)

## 75. Policy.

75.1. To review and agree revised Standing orders.

**Resolved:** That the revised Standing orders be approved. All in favour. (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Childerley)

75.2. To review and agree revised Financial Regulations

**Resolved:** That the revised Standing orders be approved. All in favour. (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Childerley)

## 76. Eltisley village institute

To receive an update on the sale of The Institute and approve any immediate actions.

Parish Clerk confirmed that the cheque issued to Croxton Parish Council had been received and banked.

Cllr Pettifor spoke on the proposed draft governing document which will need to go to the charities commission if approved by Council. This will form the backbone of the trust to be set up.

Cllr Cropley asked if it was based on the model document on the Charity commission website, Cllr Pettifor explained that it covered the 8 points required but was open to amendment.

Parish Clerk asked if the document ring fenced the capital sum, Cllr Pettifor confirmed that as submitted it did not, the document was very broad and would allow the spending of capital so long as the request met the objectives as stated.

Cllr Pinner queried the dissolution of the charity, and it was confirmed that this would only happen in the event that all funds had been distributed.

Cllr Pinner also asked what would happen if the Parish Council should cease to exist and be taken over by District Council. It was thought that the charity would also go to District for administration.

**Resolved:** That the document be adopted and submitted with application to the charities commission be approved. All in favour. (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Pinner)

## 77.Planning

To consider the following applications received:

- (i) S/0853/12/FL Renewal of planning permission for a further 3 years  
(Use as day nursery) Bluebell Day Nursery, Newton Primary School

**Resolved:** That the application be approved. Clerk to comment that parking restrictions are respected. All in favour. (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Childerley)

- (ii) S/0245/15/LB South View, 20 The Green, Eltisley, St Neots, PE19 6TG  
Single storey rear extension.

**Resolved:** That the application be approved. All in favour. (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Childerley)

- (iii) S/0246/15/FL South View, 20 The Green, Eltisley, St Neots, PE19 6TG  
Single storey rear extension and garage.

**Resolved:** That the application be approved. All in favour. (Prop Cllr Weldon, 2<sup>nd</sup> Cllr Childerley)

## 78. Correspondence.

To receive correspondence and agree any actions:-

- (i) To note letter of thanks for play area improvements.  
Noted
- (ii) To note the outcome of the Local Highways Improvement BID for 2015/16  
Noted  
Chairman passed out Councils thanks to Cllr Weldon for attending the hearing.
- (iii) To note the Local Plan - Hearings Programme Update  
Noted
- (iv) To note the coalition of parish councils – update  
Noted
- (v) To note the letter concerning speeding vehicles, Cross Path  
Noted  
Cllr Pinner confirmed that local resident had agreed to carry out remedial works to move the bollards, square up concrete bollards and space equally to prevent parking in between. The work may require the purchase of additional soil and possible assistance with labour.
- (vi) To note the diversion of Footpath No 3, Eltislely  
Noted
- (vii) To note the introduction of parking charges at CCC park & Ride site  
Noted
- (viii) To note letter from resident regarding Cross Path  
Noted: Clerk to write to resident.
- (ix) To note Information regarding road works on A14 at Huntingdon  
Noted

#### **79. Allotments for the Labouring Poor**

To consider any matters relating to the Allotments and agree any actions.

Cllr Cropley reported that rents are due shortly.

Mr Needham has been maintaining 3 plots but he is to be charged for plot 2 only.

#### **80. Items to report**

- Cllr Pinner asked that the Clerk wrote to Feast Week committee to thank them for the grant towards the new play equipment
- Cllr Weldon asked that Council report parking on footpath St Neots Road.
- Cllr Pettifor advised that The Cade will be applying for a grant for the erection of a storage shed. Financial report will be submitted to Council in due course but asked that Council note it is unlikely that The Cade will be in a position to fund major structural repairs and that Council may need to consider forward planning to cover.
- Clerk confirmed that she will be meeting the new internal auditor on 11/3/15. This was necessary following the unexpected death of the previous auditor and as it required arrangement at short notice Chairman had been made aware.

Being no further business meeting closed 9-40 pm

Signed:  
Chairman:  
Date: